

**GOVERNMENT OF WEST BENGAL  
DEPARTMENT OF AGRICULTURE  
NABANNA, 3<sup>rd</sup> FLOOR  
325, SARAT CHATTERJEE ROAD  
SHIBPUR, HOWRAH-711102**

No. : 650- AG-11030/1/2022-ADLS-AGRI

Howrah, the 13<sup>th</sup> July, 2023

**MEMORANDUM**

**Sub : Continuation of Farm Mechanization Schemes under State Plan during 2023-24**

In continuation to this Department's memo no. 1209-AG-11030/1/2022-ADLS-AGRI dated 14<sup>th</sup> September, 2022, the undersigned is directed to inform that the Governor is pleased to extend the validity of the following Farm Mechanization Schemes as ongoing schemes of Agriculture Department up to 31<sup>st</sup> March, 2024 :

1. **Financial Support Scheme for Farm Mechanization (FSSM)**
2. **One Time Assistance to Small and Marginal Farmers for purchase of Small Farm Implements (OTA – SFI)**
3. **Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up Custom Hiring Centres (CHC) of Farm Machinery**


The above schemes will be implemented as umbrella schemes by pooling in funds pertaining to respective Farm Mechanization components under various Centrally Sponsored Schemes and State Development Schemes, to ensure uniformity and reduce complexity in implementation of Farm Mechanization Schemes/ Components.

The above schemes will be implemented as per **Operational Guideline for Farm Mechanization Scheme 2023-24** attached herewith as **Annexure –IA to XXIII**. The financial allocation for the respective Farm Mechanization Schemes from different sources will be as per approved Annual Action Plan and/ or allocation of those schemes. Regarding State Development Schemes, specific approval as per norms has to be obtained by the Director of Agriculture.

This has concurrence of Finance Department vide U.O. No. Group A-I/2023-24/0071 dated 11.07.2023.

The Director of Agriculture will make district-wise allocation of funds and take all necessary actions for implementation of the above Farm Mechanization Schemes, including Dealer's Registration and Portal entry, and send monthly Physical and Financial Progress Report, to this end on a regular basis.

By order of the Governor

  
13/7/2023

Additional Secretary  
to the Government of West Bengal

No. : 650/1(15) - AG-11030/1/2022-ADLS-AGRI

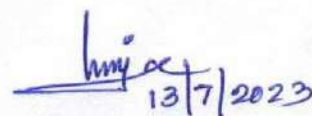
Howrah, the 13<sup>th</sup> July, 2023

Copy forwarded for information and taking necessary action to the :-

1. Additional Chief Secretary/Principal Secretary/Secretary, Department of Cooperation/P&RD/FPI&H, Govt. of West Bengal.
2. Principal Accountant General (A&E), Treasury Building, Kolkata-700001.
3. Accountant General (Audit), Treasury Building, Kolkata-700001.
4. Pay & Accounts Officer-I, Kolkata Pay & Accounts Office, 81/2/2, Phears Lane, Kolkata-700012.
5. Director of Agriculture & EoS, Govt. of West Bengal.
6. District Magistrate(s) \_\_\_\_\_ District (All).
7. Director of Horticulture/FPI, FPI&H Department, Government of West Bengal
8. CEO, SRLM, Department of P & RD, Government of West Bengal
9. Administrative Secretary, WBCADC, Department of P & RD, Government of West Bengal
10. Additional Secretary (Budget), Agriculture Department, Govt. of West Bengal.
11. Convenor, State Level Bankers Committee (SLBC), West Bengal.
12. Chief General Manager, NABARD, West Bengal.
13. Joint Director of Agriculture (Accounts), Govt. of West Bengal.
14. Joint Director of Agriculture (Range)/ Deputy Director of Agriculture (Range)

\_\_\_\_\_ Govt. of West Bengal.

1. Deputy Director of Agriculture (HQ), Govt. of West Bengal.
2. Deputy Director of Agriculture (Admn.) \_\_\_\_\_ District (All).  
He is also requested to circulate the memorandum along with guidelines among subordinate officers under his control viz. ADA(Admn) of the Sub-Divisions and ADA of the Blocks .
3. Treasury Officer, \_\_\_\_\_

  
13/7/2023

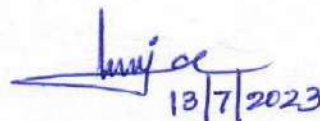
Additional Secretary  
to the Government of West Bengal

No. : 650/2(3) - AG-11030/1/2022-ADLS-AGRI

Howrah, the 13<sup>th</sup> July, 2023

Copy forwarded for information to the :-

1. Private Secretary to the Hon'ble Minister-In-Charge, Agriculture Department, Govt. of West Bengal.
2. P.S to the Principal Secretary, Agriculture Department, Govt. of West Bengal.
3. Guard File.

  
13/7/2023

Additional Secretary



# **Government of West Bengal Department of Agriculture**

## **OPERATIONAL GUIDELINES FOR FARM MECHANIZATION SCHEMES- 2023-24**

### Annexure – IA

1. **What's New** in Operational Guidelines for Farm Mechanization Schemes (FSSM, OTA-SFI & CHC ) during 2023-24 in respect of 2022-23?

#### General( for FSSM/OTA-SFI/CHC).

1. Indicative price of different farm machinery will be published before registration of manufacturers & interested manufacturers will have to sell their products on indicative price and subsidy will only be applicable on indicative price.
2. Computerized lottery /random selection (GP wise) of valid applications will be done for preparation of priority list in presence of DLSC by the Webel personnel to give equal opportunity to all the applicants within the GP. Proper Videography of total computerized lottery/random selection process should be done.
3. Farm machinery like maize sheller/ maize grinder /maize harvester/post harvest machinery /seed processing machinery /solar pump sets etc will be promoted through priority in a particular district.
4. Product wise specification is mentioned and Manufacturers will have to upload their products as per specification.
5. The individual applicant must be registered in Krishak Bandhu (Natun) Scheme for applying in FSSM/OTA-SFI & CHC.
6. Manufacturers will allow Govt. Officials through Affidavit to verify the machinery invoices ( purchase & Sale) /documents at their registered dealer's shop and godown.
7. All the manufacturers will take consent letter from the authorized dealers & the same consent letter to be submitted to the Directorate for approval.
8. The spouse of an employee of any Govt. /Govt. Undertaking Organization/ Govt. Autonomous Body will not be eligible for all the three schemes (OTA-SFI, FSSM & CHC)
9. Individual/entrepreneur is eligible to apply in that Block where he/she resides ( possessing EPIC).
10. The manufacturers will have to supply the machinery up to block Head Quarter even they have no dealers in that block.
11. The manufacturer will upload original photograph of their products in portal preferably in operative condition during registration.
12. Any manufacturer blacklisted by the GoI or any other state will not be eligible for supplying machinery under FMS.
13. The manufacturers will impart training with their engineers at Matigantha regarding operation and maintenance of their products . Logistic supports of the training will be provided from the Department.
14. Lists of Machinery/implements have been revised .

#### FSSM

1. For application of Rotavator, MCT or any other tractor driven machinery, the applicant should have a tractor & photocopy of blue book of the tractor to be submitted at the time of application.
2. At the time of issuing sanction order for purchasing machinery, bank pass book of the beneficiary will be verified for judging the financial solvency of the beneficiary.

*huyee*

**OTA-SFI**

1. Combination of machinery/implements from the list( Annexure-III) can be purchased within the subsidy limit. But, maximum two nos. implements of same item may be chosen by the applicant
2. In case of PVC delivery pipe for carrying water testing certificate issued by ICAR-CHIPHET/BIS on 01.04.2019 & later will be accepted.

**CHC**

1. Individuals/ organization like SKUS/PAC/FPO etc approved by any Govt. Departments is eligible for setting up CHC .Preference will be given first to the organization , then individuals.
2. An individual/ entrepreneur with project cost (TFO) maximum up to Rs 40.00 lakh will be allowed to setup CHC.
3. "**Annexure-XXIII**" has been incorporated as Delivery Order( DO) to be issued by the sponsoring Bank for delivering machinery for CHC.
4. Bankers will have to issue Delivery Order(DO) within 10 days of receiving subsidy & suppliers will have to supply the machinery within 15 days of receiving the DO failing which his registration will not be approved in the next year.
5. Farm Machinery Bank ( FMB) will be established by the organized Groups with the project cost of Rs 10.00 lakh where subsidy amount will be 80% of TFO( Maximum Rs 8.00 lakh) and rest amount of TFO will be the borne by the beneficiary.

**CHC & FSSM :**

1. Testing certificate of three components( SPV panel, controller & Pumpset) of solar pumpsets will be issued in favour of the Applicant Manufacturers by the MNRE or NABL approved laboratory . Testing certificate issued on 01.04.2019 & later will be accepted .



## Annexure

1. Annexure-I: Operational Guidelines for Farm Mechanization Schemes -2023-24
- 1A. What's new?
2. Annexure-II: List of farm machinery/ equipment and admissible rate of subsidy for FSSM.
3. Annexure-III: List of implements eligible for subsidy under OTA-SFI.
4. Annexure-IV: List of farm machinery eligible for CHC projects/FMB.
5. Annexure-V: Format of Agreement between DDA (Admn) & CHC/FMB Entrepreneur.
6. Annexure-VI: Application Form for Purchase of Agricultural Equipment/Machinery under FSSM.
7. Annexure-VII: Application Form for Purchase of Agricultural Equipment/ Machinery under OTA-SFI .
8. Annexure-VIII: Application cum brief project report for setting up Custom Hiring Centre (CHC)/Farm Machinery Bank(FMB).
9. Annexure-IX: Consent of financing Bank regarding project appraisal and loan sanction for CHC.
10. Annexure-X: Delivery & Demonstration certificate for machinery/ equipment/ implements distributed under Farm Mechanization Scheme (FSSM &OTA-SFI).
11. Annexure-XI: Inspection report of farm machinery/ equipment/ implements supplied under Farm Mechanization Scheme.
12. Annexure-XII: Proforma for inspection by Joint Inspection Committee for CHC/FMB.
13. Annexure-XIII: Proforma for undertaking from the beneficiary in case of FSSM & OTA-SFI.
14. Annexure- XIV : Proforma for feasibility report for CHC by Assistant Director of Block & Assistant Director of Agriculture (Admn) of Subdivision .
15. Annexure XV: Proforma for recommendation of CHC( TFO -Rs > 60 lakh) / CHC for post harvest machinery .
16. Annexure XVI : Sanction Order for Purchase of Machinery under FSSM & OTA-SFI.
17. Annexure XVIIA: In Principle Sanction Order of CHC.
18. Annexure XVIIIB :Sanction Order of CHC/FMB.
19. Annexure-XVIII- Omitted
20. Annexure-XIX: Declaration of the Manufacturers.
21. Annexure-XX: Proforma for sending application to Bank for sanction loan & Project Appraisal for CHC.
22. Annexure-XXI: Proforma Intimation to Bank for making payment to the suppliers under CHC.
23. Annexure-XXII: Utilization report from Bank under CHC .
- 24 . Annexure-XXIII: Proforma for Delivery Order to be issued by Banks under CHC.



**Government of West Bengal  
Department of Agriculture**

**OPERATIONAL GUIDELINES FOR FARM MECHANIZATION SCHEMES, 2023-24**

**I. Introduction:**

- i) Agricultural land area has limit, but the demand for food is ever increasing due to population growth. To increase productivity in the limited land so as to meet the expanding demand arising from population growth as well as higher income is very important factor.
- ii) To increase productivity, timely and precise field work is necessary. To make it possible, agricultural machines take an important role.
- iii) Mechanization decreases dependence of farmers on availability of manual labour on the one hand and enables them to undertake modern methods of cultivation on the other. This helps the farmer to reduce his cost of cultivation by saving on labour cost and also ensures increased productivity because of the improved agricultural practices made possible through mechanization.
- iv) Moreover, it improves utilization of narrow time available between two consecutive crops. Augmenting farm-power is thus one of the main enabling factors for enhancing agricultural productivity and increasing farmers' income.
- v) Government of West Bengal has been promoting usage of farm equipment and machinery since 2012-13 by granting subsidy under the three umbrella schemes pooling out funds from various CSS schemes and SDS scheme.

**II. Objectives of the scheme:**

- i) Increasing the reach of farm mechanization to small and marginal farmers and to the regions where availability of farm power is low;
- ii) Promoting 'Custom Hiring Centre' to offset the adverse economies of scale arising due to small landholding and high cost of individual ownership;
- iii) To encourage the usage of precision and high cost farm machinery among the small and marginal farmers of the State. To ensure an optimal effect of mechanization on productivity increase, the farm-power availability has reached 2.30 KW/ha during 2022-23. But, it is far beyond the optimum of 2.5 KW/ha as envisioned by the Government of India.
- iv) To promote conservation agriculture.
- v) To promote new farm machinery like maize sheller/ maize grinder /seed processing machinery /maize harvester / solar pump sets etc through priority in a particular district.

**III. Strategies of the scheme:**

To achieve the above objectives, the following strategies will be adopted:

- i) Simplification of the procedures to make it beneficiary/entrepreneur friendly.
- ii) Providing quality machinery at reasonable price tag.
- iii) Provide financial assistance to farmers for procurement of farm machinery and implements.
- iv) Establish custom hiring centres of location and crop specific farm machinery and implements.
- v) Provide financial assistance to small and marginal farmers for hiring machinery and implements in low mechanized regions.

- vi) Promote farm mechanization among stakeholders by way of on-field and off-field training and demonstrations.
- vii) Pooling out funds under head of machinery from various CSS schemes and SDS scheme to feed the scheme.

#### IV. Guiding Principles of the Scheme:

- i) The SUB-MISSION ON AGRICULTURAL MECHANIZATION (SMAM) 20-21 (Revised) will be followed in general. The para 5.0 of SMAM Operational Guideline categorically notes that Farm Mechanization programmes are also being implemented through other missions/schemes such as RKVY- RAFTAAR /Cafeteria, NFSM -Pulse/Oilseed/Rice /Coarse Cereal/Nutri Cereal ,TRFA -Pulse/Oilseed /Coarse Cereal & SMAM, which would continue to be implemented subject to these guidelines. The Central Sector schemes 'Promotion and Strengthening of Agricultural Mechanization through Training, Testing and Demonstration' and 'Post Harvest Technology & Management' stand merged with this Sub-Mission. Further there are minor limitations in the CSSs, e.g. tractor comes under negative list of FM in RKVY-RAFTAAR , though the same is allowed under CHC; NFSM (OS) allows only a limited number of items depending on the scheme demand.
- ii) Specific guideline of the respective CSS will be followed while utilization of the fund of the respective schemes. Fund management will be done accordingly.
- iii) The State Development Scheme, viz. "Farm Mechanization including One Time Assistance for Electrification of Agricultural Pump Sets (FM-OTA-EAP)" has no guideline; the current guideline will be applicable for utilization of SDS fund under FM including OTA-EAP for implementation of three schemes FSSM, OTA-SFI & CHC .
- iv) Subsidy pattern and limit of different enlisted machinery/implements for three schemes will be as per current Guidelines which is prepared based upon SMAM Guidelines .
- v) For small manually operated implements, there are no specific guidelines and current guidelines will be followed.

#### V. Components of the umbrella schemes:

1. **Financial Support Scheme for Farm Mechanization (FSSM):** It was launched on 5<sup>th</sup> December 2012 by the Agriculture Department, Government of West Bengal for extending financial support as subsidy to the small and marginal farmers of the State for purchase of farm equipment/ machinery. The aim is to facilitate mechanization in agriculture so as to ensure better productivity and minimization of cost of cultivation. The Government will provide subsidy amounting to 50-60 % of the cost of machinery or a certain amount fixed for each type of machinery **limited to Rs 3.00 lakh.**
2. **One Time Assistance to Small and Marginal Farmers for Purchase of Small Farm Implements (OTA-SFI):** It was launched on 12<sup>th</sup> February 2013 with the purpose to aid the farmers in procuring manually operated small implements necessary for agricultural operations. One Time Assistance (OTA) up to Rs. 10,000/- (Rupees Ten thousand) is provided to the beneficiary farmer for purchase of small implements under the scheme. The OTA amount is limited to 50% of the cost of the implements.
3. **Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up Custom Hiring Centres (CHC) of Farm Machinery:** It was launched on 22<sup>nd</sup> October 2014, for promoting Custom Hiring Centres of farm machinery by rural entrepreneurs, with the aim of increasing farm power by encouraging usage of farm machinery by small and marginal farmers, who would otherwise be deprived of this aid because of the prohibitive cost of owning such assets. Maximum Subsidy @ 40% of the Total Project Cost/ Total Financial Outlay(TFO) is extended to applicants for

*Signature*



setting up CHC in the rural area and subsidy @ 80% ( maximum Rs 8.00 lakh) of the project cost of Rs 10.00 lakh for setting up Farm machinery Bank (FMB) in selected villages . The minimum subsidy amount will be Rs 8.00 lakh & maximum subsidy will be as per SMAM operational guideline and SPMT recommendation.

**VI. Nodal Committees of the scheme:**

**(i) State Level Executive Committee (SLEC) for Farm Mechanization:**

- a) The SLEC conceived under Sub Mission on Agricultural Mechanization (SMAM) under the chairmanship of the Secretary (HoD), Agriculture Department will function as the apex policy making body for farm mechanization. The Director of Agriculture & *ex-officio* Secretary, Director of Horticulture and Representatives of SAUs/ICAR/Other line Departments (Experts Members).
- b) The SLEC will approve the Annual Action Plan as well as supervise and monitor the execution of farm mechanization schemes in the State. It may also undertake evaluation of the implementation of farm mechanization schemes from time to time to assess the impact and identify the need of policy changes, if any, for better implementation.

**(ii) State Project Management & Technical Team (SPMT) for Farm Mechanization:**

- a) A State Project Management & Technical Team (SPMT) under the chairmanship of the Director of Agriculture & *ex officio* Secretary will be responsible for implementation of the scheme in the State. The Deputy Director of Agriculture responsible for Farm Mechanisation will be Member-Secretary. Representatives of the Department of Agriculture not below the rank of Joint Secretary, Joint Director of Agriculture (Accounts) , the Director of Horticulture or his representative, expert from SAUs , technical expert from the Directorate of Agriculture or any other member as the SPMT deems to be required will be members.
- b) The committee will approve provisional & final registration of the Manufacturers & dealers.
- c) Indicative price of different farm machinery will be published by the SPMT on the basis of the market survey report of district officials before online registration of manufacturers.
- d) The proposals of High value CHCs with TFO more than Rs. 60.00 lakh and CHC for post harvest machinery will be recommended by the DLSC to the "State Project Management & Technical Team (SPMT)." This "SPMT" will take final decision on approval/non approval of High Value CHC with TFO more than Rs 60.00 lakh up to maximum project limit of Farm Machinery and CHC for post harvest machinery allowed under this project.
- e) Guide to resolve any technical issue while implementation of the Scheme.

**(iii) District Level Sanctioning Committee (DLSC) for Farm Mechanization:**

- a) The DLSC will comprise of District Magistrate as Chairman, DDA (Admn) as Member-convener, Lead District Manager(LDM), DDM (NABARD), Project Director (ATMA), and Deputy Director Horticulture as Members. GM, DIC of the District will be invitee member for consideration of Post-Harvest machinery in addition to the listed members.
- b) The DLSC for Farm Mechanization will approve priority list of applications, sanction subsidy for FSSM, OTS-SFI , FMB and CHC up to TFO Rs. 60 (Sixty) lakh for group/

*Luje*

- organizational application and individual application up to Rs 40 lakh and monitor implementation of all the three components of the scheme .
- c) For higher value CHC cases of above 60 lakh TFO, CHC for post harvest machinery, the DLSC will give detailed observation as per format prescribed in **Annexure-XV** and will recommend the same to the SPMT for final approval .
  - d) The DDA (Admn) of the respective district will recommend applications and put up before the District Level Sanctioning Committee (DLSC), after thorough checking with support from Assistant Director of Agriculture in charge of Mechanization for processing as mentioned above.

**(iv) Block Level Screening Committee (BLSC) for Farm Mechanization:**

- a) A Block Level Screening Committee (BLSC) consisting of the Block Development Officer (BDO) as Chairman, Assistant Director of Agriculture (Block) as Member-Convener and Assistant Director of Agriculture (SM) of sub division as Member (to be nominated by Assistant Director of Agriculture (Admn.) of the concerned Sub-division).
- b) It will be in overall charge of verifying, scrutinizing, screening and recommending of applications under FSSM and OTA-SFI.

**VII. Source of Fund:**

Name of Farm Mechanization Scheme	Source of Fund	
	CSS	SDS
OTA-SFI	-	Farm Mechanisation including One Time Assistance for Electrification of Agricultural Pump Sets (FM-OTA-EAP)
FSSM	1. Rastriya Krishi Vikash Yojana (RKVY –RAFTAAR/Cafeteria ) 2. National Food Security Mission (NFSM)-Rice/Pulse/Course Cereal /OS/ Nutri Cereal/TRFA-Pulse /Oilseeds/Course Cereals 3. Sub-Mission on Agricultural Mechanization (SMAM)	Farm Mechanisation including One Time Assistance for Electrification of Agricultural Pump Sets (FM-OTA-EAP)
CHC	1. Rastriya Krishi Vikash Yojana (RKVY RAFTAAR/Cafeteria) 2. Sub-Mission on Agricultural Mechanization (SMAM)	Farm Mechanisation including One Time Assistance for Electrification of Agricultural Pump Sets (FM-OTA-EAP)
	For FMB only SMAM	-----

**VIII. Subsidy Pattern:**

- i) No machine/equipment will be procured by the Government. The Government will only release subsidy as back ended subsidy against procurement by the beneficiaries as per their choice under FSSM & OTA, SFI and CHC with Bank Loan. The subsidy will be released

- in DBT mode to the beneficiaries for FSSM & OTA\_SFI or to the concerned bank branch to subsidy reserve fund/loan account for CHC.
- ii) The subsidy will only be applicable for purchase of enlisted machinery/equipment from the approved Manufacturer/Dealer in Departmental portal.

Name of Farm Mechanization Schemes	Subsidy Pattern	
	CSS	SDS
OTA-SFI	-	50% of the indicative price of sets of small implements or maximum Rs. 10,000/- whichever is less (Annexure III)
FSSM	50-60% of the indicative price of machinery or a certain amount fixed for each type of machinery whichever is less. Maximum subsidy will be Rs. 3.00 lakh (Annexure II)	50-60% of the indicative price of machinery or a certain amount fixed for each type of machinery whichever is less. Maximum subsidy will be Rs. 3 lakh (Annexure II).
CHC	40% of Total Financial Outlay (TFO) subject to minimum subsidy amount Rs. 8.00 lakh and maximum amount permissible as per SMAM Guideline and SPMT recommendation.	40% of Total Financial Outlay (TFO) subject to minimum subsidy amount Rs. 8.00 lakh and maximum amount permissible as per SMAM Guideline and SPMT recommendation.
	In case of FMB, 80% of Total Financial Outlay (TFO) amounting Rs 10.00 lakh & maximum subsidy amount is Rs. 8.00 lakh as per SMAM Guideline and SPMT recommendation.	-----

- iii) A beneficiary or his/her spouse will not be eligible to apply afresh before completion of 4(four) years from release last subsidy for any type of machinery under any Farm Mechanization scheme( FSSM,OTA-SFI & CHC/FMB) from the State under this Guidelines .

### IX. Implementation of the Scheme:

As the Government is not procuring any farm machinery, and farmers/beneficiaries are procuring those for obtaining the subsidy, the target of the scheme will be to give best value to the expenditure incurred by the beneficiary or the Government and to ensure that only interested persons/bodies, wherever resides ( processing EPIC), are selected as beneficiary. The implementation of Farm Mechanization Schemes consists of **two parts** which are mainly performed online:

- i) Online Registration of Manufacturers & Dealers of Farm Machinery & equipments and acceptance of indicative price and testing certificates to maintain quality of the products & eliminate disparity in price of the machinery across districts & to ensure quality after sale service .

#### ❖ Online Manufacturer Registration and Indicative Price publication:

The manufacturers willing to offer their machinery / equipment/implement for sale through their dealers network /directly under the schemes will have to register themselves in the Departmental web portal furnishing the details mentioned below. Details regarding specification will be placed in the portal.

*hase*

- a) GSTN & CIN number,
- b) Dealers' data(authorized dealers of WB-consent letter from the dealers ),
- c) Notarized declaration as per **Annexure-XIX** regarding rates of the machinery/equipment under Govt. sponsored schemes which will be at par or lower compare with the indicative price published in the portal for the year 2023-24, assurance of after sale service, allowing the Govt. Officials to verify invoices (purchase & sale), dealers shop/godown & all other information as furnished for registration.
- d) Product specification will be followed as per Guidelines prepared upon SMAM guidelines.
- e) BIS/Test certificates details. Only ISI marked / FMPTI (Farm Machinery Training and Testing Institute) or Government approved testing center certified equipment/machinery will be eligible for subsidy under the scheme.  
Testing certificate of three components ( SPV Panel, Controller & Pumps) of a solar pumpsets will be issued in favour of the Applicant Manufacturers by the MNRE or NABL approved laboratory. Testing certificate issued on 01.04.2019 & later will be accepted . In case of PVC delivery pipe for carrying water testing certificate issued by ICAR-CIPHET /BIS on 01.04.2019 & later will be accepted.
- f) Manufacturers will allow Govt. Officials to verify the machinery/invoices ( purchase & Sale) /documents at their registered dealer's shop , godown.
- g) All the manufacturers will take consent letter from the authorized dealers & the same consent letter to be submitted to the Directorate for approval.
- h) General one year warranty for all machinery/implements (5 years for solar pumpset and controller) and four year after-sales services (25 years for SPV panel) will be provided for all the machinery/implements. The nature of warranty, points of service, arrangement for at-site prompt service or at workshop point service in critical situation/major problem etc. will be described in details.
- i) The product should permanently be embossed with metal plate / permanent inscription mentioning Engine Chassis /Unique Product Serial no, Batch no, Model no, Selling Price ,year of manufacturing etc. and such product details should appear in the GST Bill /Invoice / challan and are mandatory for release of subsidy. Permanent inscription/embossing will be done on metal body/ permanent sticker for non metal body before Geo-tagging & joint inspection & it's cost will be borne by the manufacturers /dealers .
- j) The manufacturer will upload original photograph of their products in portal preferably in operative condition during registration.
- k) All the approved manufacturers will have to sell their products on indicative price.
- l) The manufacturers will have to supply the machinery up to block Head Quarter even they have no dealer in that block.
- m) Arrangement for this online registration shall be made by the Directorate of Agriculture.
- n) The farmers will, however, be free to procure the approved machine of same specification from the portal enlisted dealer even at lower price compare to indicative price.
- o) Details of Process flow for registration of Manufactures will be available in the web portal.
- p) All the manufacturers will mandatorily enlist all of their authorized dealers in WB to make all their approved products easily available to the applicants.
- q) If any applicant selects any approved product from any registered dealers, then the manufacturer will have to ensure the delivery of the product to that beneficiary through their dealer within the

*hupe*

- stipulated period failing which the concerned manufacturer and dealer will not be allowed in the next year under this scheme.
- r) If any manufacturer/ dealer furnished any kind of false information/ documents or charges higher prices compare to indicative prices of their products, provide non-satisfactory after sale service to the beneficiary ,then approval of that manufacturers & dealers will be withdrawn for all their products in any time and will also be blacklisted for this scheme and will be intimated to the GoI & other States also. .
  - s) There will be no edit option in any information after stipulated period of registration except email id, contact person name, contact no & Whats App no.
  - t) Manufacturer blacklisted by the GoI or any other State will not be eligible for supplying machinery under FMS in WB.

**ii) Online Application by 'would be beneficiary:**

- i. Online application of beneficiary farmers/entrepreneurs for subsidy release to the Beneficiary Bank Account through DBT for FSSM , OTA-SFI and FMB and to the subsidy reserve fund account/loan account for CHC under e Billing Module of IFMS /PFMS/ from respective Bank Account after due advertisement in leading dailies, Departmental website . Farmers having difficulties in online application will be provided appropriate support at Block Agriculture Office. The applicants may also take the opportunity of Bangla Sahayata Kendra (BSK) for their online application. The process flow in details will be provided in FM portal. Following documents/information will be required for application:
  - a) Identity-proof-EPIC
  - b) AADHAAR of Applicant & Spouse for individual application .
  - c) Bank Account details( Active)
  - d) Active mobile no.
  - e) Land details.
  - f) KBID No.
  - g) Name of machinery/equipment/ implement .
  - h) Name of manufacturer etc. to be selected from the Departmental Portal.
- ii. Information /documents as will be mentioned in the web portal.
- iii. After successful submission of online application, hard copies of print out of the application with acknowledgement receipt, recent passport size photograph and other prescribed documents will have to be submitted to the office of the AssttDA of concerned Block for FSSM & OTA-SFI and at DDA(Admn) Office at district level for CHC and FMB within the stipulated period.
- iv. No quotation from the dealer is required at the time of application for FSSM & OTA-SFI, FMB & quotations to be submitted with the hard copy of application only for CHC.
- v. The applicant will get one time edit option in specified field after submission of application through online mode but before submission of hard copy to the Office of the AssttDA block for FSSM & OTA-SFI & to the DDA(Admn) Office at district for CHC & FMB . No edit option will be allowed once hard copy is submitted.

**X. Role of different sector in Implementing FM Schemes:**

*Amal*

Role	Sector
Proposal of FM guideline submission	Directorate of Agriculture, HQ
Publication of FM Guideline	Agriculture Department
Development & Hoisting of Software	Directorate, Department through IT partner WBEIDC Ltd.
Implementing Agency	The Directorate of Agriculture, Government of West Bengal
Publication of Advertisement for Manufacturer registration	Directorate of Agriculture, HQ
Approval of provisional & final list Manufacturer and Dealer in the Departmental portal	SPMT
Publication of Indicative price of different farm machinery	SPMT
Publication of Advertisement for online application of beneficiary farmer	Directorate of Agriculture, HQ
Processing of FSSM & OTA-SFI application at block level for placing in BLSC	Asstt. D.A, Block
Recommendation of FSSM & OTA-SFI application for DLSC	BLSC
Processing of CHC application at district level	DDA (Admn), District
Feasibility report of CHC/FMB	Asstt. D.A (Admn.) & Asstt. D.A, Block
Placing of applications of FSSM, OTA-SFI & CHC/FMB at DLSC	DDA (Admn), District
Approval of applications of FSSM, OTA-SFI, CHC up to 60 lakh TFO & FMB	DLSC
Uploading DLSC approved list in the website	DDA (Admn), District
Fund allocation at District level	Department and Directorate
Fund allocation at Subdivisional & Block level	DDA (Admn), District
Issue of Sanction order for FSSM & OTA-SFI after approval of DLSC	Asstt. D.A, Block
Issue of Sanction order for CHC	DDA (Admn), District
Issue of Sanction Order for purchasing machinery for FMB	DDA (Admn), District
Agreement, Transfer of subsidy for CHC in Subsidy Reserve Fund in the Bank	DDA (Admn), District
Joint Inspection Committee after CHC/FMB machinery are purchased	Financing Bank; DDA (Admn.), Asstt.D.A (Admn.), Asstt.D.A (Block), GM-DIC (for CHC on Post harvest), Asstt. D.A, Block
Undertaking, Verification & Geo-Tagging of FSSM & OTA-SFI and CHC /FMB	Asstt. D.A (Admn.) Subdivision
DBT for FSSM & OTA-SFI implements	DDA (Admn), District
DBT for FMB	Directorate HQ, District, Sub Divisional & Block Office
Publicity & awareness through print media, mass media, flex, miking etc	

*Amey*

## XI. Features of FSSM & OTA-SFI:

While subsidised support will be provided for small power operated equipment like power tiller, pump sets, solar pump set, agril drone , Rice Transplanter ,power reaper, rotavator , power weeder , MCT , **maize sheller/ maize grinder /seed processing machinery** etc under FSSM & support will be provided mostly for manually operated tools like sprayer, manually operated paddy thresher, cono weeder, weeder, drum-seeder, solar light trap, chaff cutter, seed bin, seed tray, seeder etc. and battery operated sprayers and PVC pipes for carrying water etc under OTA-SFI.

a) **Area of Operation:** All the schemes are applicable uniformly throughout the State, except district of Kolkata.

b) **Available Equipment:** **FSSM:** An exhaustive list of different farm machinery with subsidy limits is provided in **Annexure – II** based on Cost Norms and Pattern of Assistance under Sub Mission on Agricultural Mechanization [Annexure-II (c)] of SMAM Guideline 2020-21 (Revised). Available models of different farm machinery /implements as mentioned in Annexure-II along with indicative price will be published in matirkatha portal by the SPMT before on line application of the beneficiary . However, **No large machines like tractor, rice transplanter “above 4 rows”, combine harvester etc. will be provided** under FSSM.

**OTA-SFI:** A list of different manually operated machinery/implements is provided in **Annexure – III**. Available models of different farm machinery /implements as mentioned in Annexure-III along with indicative price will be published in matirkatha portal by the SPMT before on line application of the beneficiary .Combination of machinery/equipment from the list can be purchased within the subsidy limit. But, maximum two nos. implements of same item may be chosen by the applicant. However, battery operated sprayers and PVC pipes for carrying water will also be eligible under this component.

c) **Eligible beneficiaries:**

- i) Individual farmers registered under Krishak Bandhu (Natun) Scheme
- ii) Groups likes SKUS/PACS/FPO/FPC/FIG/SHG/LAMPS etc approved by any Govt Department.

Applicants or his/her spouse who **have not availed any benefit under the mechanization schemes (OTA-SFI/ FSSM/CHC) within the last four years.**

- iii) For purchase of power tiller & solar pump sets under FSSM, minimum land holding ( ROR) of 1(one) Acre by the applicant will be required.
- iv) Priority : Computerized lottery/random selection ( GP wise) of valid applications will be done for preparation of priority list in presence of in presence of DLSC by the Webel personnel to give equal opportunity to all the applicants within the GP. Proper Videography of total computerized lottery/random selection process should be done.

Applicants of Gram Panchayat areas with low Farm Power availability will get priority over other for preparation of Block priority list. Farm machinery like maize Sheller/ maize grinder /post harvest machinery /seed processing machinery /solar pump sets etc will be promoted through priority in a particular district. DLSC will take decision for promotion of such new prospective machinery in their district & maximum 30% of the allotted fund may be utilized for such purpose.

v)The beneficiary or signatory in application will have to attain a minimum age limit of 18 years at the time of application for FSSM & OTA-SFI.

An employee of a Govt/Govt Autonomous/Undertaking Organization or his/her spouse is not eligible for all the three schemes of FMS .

vi)For application of Rotatvator, MCT or any other tractor driven machinery, the applicant should have a tractor & photocopy of blue book of the tractor to be submitted at the time of application.

**d) Nature of Assistance:**

**FSSM:** The State Government will provide subsidy amounting to 50-60 % of the indicative price of machinery or a certain amount fixed for each type of machinery whichever is less as mentioned in Annexure-II. **The maximum subsidy will be limited to Rs 3.00 lakh.**

**OTA-SFI:** In the form of “One Time Assistance (OTA)” of maximum **Rs. 10,000/-** (Rupees Ten Thousand only) or 50% of total indicative price of manually operated machinery/implement whichever is lower . A farmer can purchase more than one type of machinery/equipment/implement (but maximum two nos. of a particular implement) and the total subsidy amount will be guided by **Annexure – III.**

**e) Application Procedure:**

i) Only online application will be received after publication of advertisement regarding the same in State level daily newspapers as well as in Departmental portal of Govt. of West Bengal.

ii) The intending applicants will have to apply online as prescribed in the clause IX (ii) and the Departmental portal and as per schedule mentioned in the advertisement issued for this purpose.

iii) The applicant will get one time edit option in specified field after submitting of application in online mode but before submission of hard copy to the Office of the AssttDA Block . No edit option will be allowed once hard copy is submitted .

iv) After successful submission of online application, hard copies of print out of the application with acknowledgement receipt, recent passport size photograph and other prescribed documents will have to be submitted to

*Signature*



the Assistant Director of Agriculture (Block) [ADA (Block)] within the stipulated period

v) No quotation from the dealer needs to be submitted with application for FSSM & OTA-SFI(the applicant can purchase his/her approved model of farm machinery from any registered dealers of Matirkatha portal) .

vi) The serial number generated in the online application to be referred in all cases.

**f) Sponsoring of applications:**

- i. The Block Level Screening Committee (BLSC) will be in overall charge of verifying, scrutinizing, screening and recommending of applications under FSSM and OTA-SFI.
- ii. The ADA (Block) will verify and scrutinize the genuineness and completeness of the applications and will certify the valid applications in the matirkatha portal.
- iii. After Computerized lottery/random selection of the hard copy of the valid applications ( GP wise) , prioritization of GP as per farm power availability( lower to higher) will be done by BLSC as well as finalization of block priority of valid applications. The BLSC shall indicate its recommendation on each application.
- iv. The ADA (Block) will then send the recommended applications to the Deputy Director of Agriculture (Admin) [DDA (Admn)] of the district for approval and sanction of subsidy.
- v. The DDA (Admn), after receiving the recommended applications from BLSC, shall place the same before the District Level Sanctioning Committee (DLSC).
- vi. DLSC shall approve the priority list of the eligible applications keeping in view quota for SC and ST beneficiaries giving preference to the regions with low farm power availability. Promotion of new prospective machinery in their district will be considered by the DLSC. Then DDA ( Admn) will provide on line approval on the basis of fund position of approved AAP of CSS and assured SDS as per approval of DLSC. Finally ADA Block will issue sanction order to the beneficiary receiving on line approval from DDA(Admn) for purchasing of machinery /Implement.
- vii. After approval of priority list by DLSC, DDA (Admn) shall upload the list of beneficiaries in the Departmental/District portal giving name, address, machinery/equipment to be purchased, maximum allowable amount of subsidy and other necessary details as provided in the portal.
- viii. He shall also provide the list of beneficiaries to the respective ADA (Block) & DDOs (Drawing and Disbursing Officer) for follow up and payment of subsidy in due course.
- ix. DDA(Admn) will provide online approval on the basis of fund position of approved under CSS & assured SDS .
- x. Compulsory fixing of metal plate/sticker or embossing or permanent inscription on the metal body machinery/implement& permanent sticker for non metal bodied machinery/implement supplied under the schemes will be at dealer's cost. The inscription contains name of beneficiary, year, scheme, block and amount of financial assistance. No app verification will be done by ADA Block if metal fixing /permanent inscription is not done on the metal body machinery/implement& permanent sticker for non metal bodied machinery/implement .

**g) Sanction order for purchase of machinery:**

- i. After getting approval of list by DLSC, DDA(Admn) will provide online approval & finally the respective ADA(Block) will issue individual sanction letter (Annexure XVI) for purchase of farm machinery/implement in favour of the beneficiaries and serve the letters to them. At the

*Handwritten signature*

- time of issuing sanction order for purchasing machinery , bank pass book will be verified for judging the financial solvency of the beneficiary.
- ii. Before issuing sanction order, fund position of approved AAP under CSS & assured SDS to be considered .
  - iii. The beneficiary shall purchase the approved equipment/ machinery through self-finance & submit the claim within maximum Fifteen (15) days (except for solar pump sets/ oilmill /dal mill etc where permanent installation is required ) from the date of issuance of the sanction letter.
  - iv. If the 1<sup>st</sup> round of selected beneficiaries fail to purchase the desired machinery within the stipulated time and submit claim for subsidy, for 2<sup>nd</sup> or onward round , beneficiary will be allowed giving any time schedule up to 15 days for purchase of machinery & and claim submission by the respective Assistant Director of Agriculture (Block) depending upon the situation.
  - v. For Solar pump sets/ oil mill /dal mill etc. which needs installation, additional maximum 30 (Thirty) days will be allowed for installation & claim submission from the date of issuance of order i.e total 45 days for purchasing , installation & claim submission. Subsequent 2<sup>nd</sup> or onward round, beneficiary will be allowed any time schedule up to 30 (Thirty ) days( in addition to 15 days for purchasing of machinery ) by the respective Assistant Director of Agriculture (Block) for installation & claim submission from the date of issuance of order depending upon situation.

#### h) Pricing:

All the manufacturers will submit & upload an notarized undertaking on a Non Judicial Stamp paper of Rs 100.00 by their component Authority stating that they will have to supply their farm machinery/implements in the indicative price as published in matirkatha portal & subsidy will only be applicable as per Guidelines & approval of their manufacturers & dealers will be cancelled at once by the SPMT if deviation of their declaration is observed in any case .

Indicative price of different models of farm machinery as enlisted in Annexure-II & III will be published in matirkatha portal by the SPMT before registration of farm machinery manufacturers . List of available models of different farm machinery registered in the portal with their indicative price will be published by the SPMT before starting on line application of the beneficiary so that the applicant can choose the machinery / implement from that list .

#### i) Subsidy release:

- i) The beneficiary shall produce proof of purchase (like original GST bill/ self-attested copies of GST bill indicating machine serial number, batch no,) certificate of field demonstration of the machine, warranty document etc. to the ADA(Block) for subsidy release within the stipulated period.
- ii) The beneficiary shall also submit an undertaking as per **Annexure-XIII** for FSSM & OTA-SFI stating that he/she will not transfer/ mortgage/sell the machinery/ equipment within 4(Four) years from date of purchase. He/she will also be bound to show/produce the machinery to the Govt Officials within this period failing which subsidy amount will have to be returned to the Govt & procedure will be taken as per norms. Delivery & Demonstration

*Signature*

certificate as per **Annexure-X** signed by dealer and beneficiary should also be submitted during claim placement.

iii) The beneficiary shall purchase the approved equipment/ machinery through self-finance & submit the claim within maximum Fifteen (15) days (except for solar pump sets/ oilmill /dal mill etc where permanent installation is required ) from the date of issuance of the sanction letter as mentioned by the AssttDA of blocks. For solar photo-voltaic (AC/DC) pump sets, oil mill, dal mill etc. which needs installation by the supplying agency, additional maximum 30 ( Thirty ) days may be allowed for installation & submission of complete claim for verification and geo-tagging through android application.

iv) The ADA(Block) shall physically verify/ get it verified by his competent staff the purchased equipment / machinery and upload the inspection report along with a geo-tagged photograph of the beneficiary along with the equipment / machinery's Engine number, Chassis number etc. through the 'android app' "WB FARM" meant for this purpose. All the machinery must be embossed with permanent metal board or permanent inscription in the body of the each machinery/equipment before geo-tagging of machinery. No geo-tagging will be done by the ADA or his authorized person if metal embossing/ metal sticker /metal plate /permanent embossing /inscription is not done on the metal body machinery/implement& permanent sticker for non metal bodied machinery/implement .

v) Once the inspection report is uploaded in the portal & hard copy of claims has been recommended by the AssttDA Block to the concerned DDO , then DDO shall release the subsidy to the bank A/C of the respective beneficiaries through DBT under e-Billing Module of IFMS or PFMS or from respective Schematic Bank account/Treasury.

vi) The bill will be drawn from the treasury through IFMS or released through PFMS on production of following: 1. DLSC approved beneficiary list, 2. Delivery & demonstration certificate (**Annexure-X**). 3. Copy of GST bill having machine identification details 4. Beneficiary's bank account details. 5. Geo-tagged Photograph of machinery showing metal embossing/permanent inscription of the machinery along with beneficiary & 6. An undertaking of the beneficiary under FSSM & OTA-SFI in **Annexure-XIII**.

**j) Equity and Reservation:** i) The agriculturally potential regions of low farm power availability shall be given priority. For FSSM & OTA-SFI, Gram Panchayet will be considered as a unit.

ii) Within a unit, Computerized lottery /random selection ( GP wise) of eligible/valid applications will be done for preparation of priority list in presence of competent authority at State level by the Webel personnel to give equal opportunity to all the applicants within the GP.

iii) Care should be taken that benefits of subsidy under this scheme be extended compulsorily to at least 22% Scheduled Caste and 7% Scheduled Tribe beneficiaries. Separate reports will have to be submitted from time to time.

## **XII. Features of Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up Custom Hiring Centres (CHC) of Farm Machinery:**

**a) Area of Operation:** All the schemes are applicable uniformly throughout the State, except district of Kolkata.

*Amir*

**b) Eligible Banks:**

Scheduled Commercial Banks, Regional Rural Banks and Cooperative Banks having direct/ own Core Banking Facility.

**c) Purpose of the scheme:**

- i) To set up Custom Hiring Centres of end-to-end (from land development to residue management) farm machinery, to be hired out to all farmers, with preference accorded to small and marginal farmers of the adjoining areas.
- ii) To offset high cost of owning farm machinery for small holdings.
- iii) To increase farm power availability from present level of 2.30 KW/ha to 2.50 KW/ha as envisioned by the Government of India.
- iv) As a policy to encompass all Blocks under CHC, Blocks having no CHC will be given first priority, then Block with lower no. of CHC & so on. Within the CHC blocks, GP having no CHC to be prioritized

**d) Eligible Entrepreneur:**

i) Individual farmer registered under KB Nutan Scheme & groups likes SKUS/PACS/FPO/FPC/FIG/SHG/LAMPS etc approved by any Govt. Department are eligible to setup CHC with project cost (TFO) between minimum Rs 20.00 lakh to maximum as per SMAM Guideline and SPMT recommendation. An individual entrepreneur with total project cost (TFO) of maximum Rs 40.00 lakh will be allowed to setup CHC. But, first preference will be given to organization, then individuals.

In case of Farm Machinery Bank (FMB), groups likes SKUS/PACS/FPO/FPC/FIG/SHG/LAMPS etc approved by any Govt. Department are only eligible to setup FMB in a selected village with project cost (TFO) of Rs 10.00 lakh & maximum subsidy will be 80% of the project cost as per SMAM Guideline and rest amount of the TFO will be borne by the beneficiary.

- ii) The applicant should have sufficient land under his possession (own land/leased/hired) for setting up the CHC. The land in question must belong to "commercial or bastu or viti" category, no land belonging to "agriculture" category would be allowed for consideration.
- iii) Govt Employee or spouse of any Govt employee or any Govt undertaking Organization /Govt autonomous body is not eligible under this scheme.
- iv) The beneficiary or signatory in application will have to attain a minimum age limit of 18 years at the time of application for CHC

**e) (i) Nature of Assistance for CHC :**

- i) The maximum subsidy will be limited to **40% of the Total Financial Outlay** (TFO = indicative cost of machinery including transportation + AMC for 3 years + cost of open shed + insurance for 1 year).
- ii) Minimum TFO would be Rs.20.00 lakh and the maximum would be as per SMAM Guideline and SPMT recommendation. An individual entrepreneur with total project cost (TFO) of maximum Rs 40.00 lakh will be allowed to setup CHC.

- iii) All the CHCs of TFO more than 60 lakh, Post-harvest CHC cases will be sent to the Directorate/SPMT by the DDA (Admn) of the district with the recommendation of the DLSC for final approval as per Annexure XV.
- iv) The maximum amount allowed for cost of open shed for machinery will be limited to 5% of the TFO and total ancillary cost (other than machinery) should not exceed 10% of TFO.
- v) The applicant will have to deposit margin money of a minimum amount of 25% of TFO to the financing bank before release of subsidy by the DDA (Admn) to the Bank and rest will be bank loan.

**e(ii) Nature of Assistance for FMB :** The subsidy will be limited to 80% of the Total Financial Outlay of Rs 10.00 lakh (TFO = indicative cost of machinery ) and rest amount of the TFO will be borne by the beneficiary .

**f(i) Subsidy Management for CHC:** Back ended Subsidy Management: i) All custom hiring centres will be established under the model of credit linked back ended financial assistance without exception.  
(ii) The bank will lock the financial assistance released to them for a period of 4 years. The beneficiary will repay the complete bank loan within the period of not less than 4 years. The Beneficiary will not be allowed to transfer/ sell/ mortgage the CHC to any one before the completion of 6 years [SMAM Guideline 11.2.2(vi)(iii)].  
iii) Banks may further note that after receiving the project cost (including subsidy amount disbursed in favour of the beneficiary), they should make clear distinction between loan and subsidy component and the interest may be charged only on loan component. Bank will charge interest only on the difference of 'Bank Loan' and 'Subsidy amount' and calculate repayment accordingly.  
iv) In the cases, where subsidy is not given (where the beneficiaries are ineligible for assistance under the scheme), the banks would be liable to return the subsidy amount to Government of West Bengal within a period of three months from the date of disbursement of subsidy.  
v) Banks will sign an agreement with the Beneficiary on Subsidy Management and establishment of CHC, the copy of which is to be handed over to DDA(Admn).  
vi) The subsidy amount will be returned to the DDA(Admn), Government of West Bengal of the respective district, in case the Beneficiary fails to procure the equipment/machine, raise the shed etc. (whatever components were calculated before disbursement of loan) within the stipulated period of 3 (three) months from the date of disbursement of subsidy. This returned subsidy amount from non-established CHC at DDA (Admn) end will be utilized by District after approval of DLSC with an intimation to state Farm Mechanization cell.  
vii) The borrower will not be eligible for subsidy if repayment is completed before four years or if he fails to repay the loan. In that case, the subsidy amount has to be refunded to the DDA (Admn) of the district by the concerned Bank failing which action will be taken as per law.

viii) During the repayment period, the entrepreneur shall not alienate the assets procured under this scheme by way of sale or lease or create any other security interest on them whatsoever. In such cases, the subsidy will be forfeited and necessary other action will be taken as per law.

**f(ii) Subsidy Management for FMB:** Back ended Subsidy Management: i) All FMB will be established with the back ended subsidy under SMAM .

ii) DDA(Admn) will issue sanction order as per approval of the DLSC and AAP of SMAM -2023-24 to the beneficiary for purchasing machinery.

iii) The beneficiary will purchase the approved equipment/ machinery through self-finance & submit the claim to the DDA(Admn) within 15 days from issue of sanction order for setting up FMB .

iv) The DDA(Admn), ADA(Admn) & ADA(Block) will physically verify/ get it verified the purchased equipment / machinery and geo-tagging of the equipment / machinery's Engine number, Chassis number etc . through the 'android app' "WB FARM" meant for this purpose. All the machinery must be embossed with permanent metal board or permanent inscription in the body of the each machinery/equipment before geo-tagging of machinery. No geo-tagging will be done by the ADA or his authorized person if metal embossing/ metal sticker /metal plate /permanent embossing /inscription is not done on the metal body machinery/implement& permanent sticker for non metal bodied machinery/implement .

v) The Subsidy will be released through PFMS on production of following: 1. DLSC approved beneficiary list, 2.Recommendation of Joint Inspection Team . 3. Copy of GST bill having machine identification details 4. Beneficiary's bank account details. 5. Geo-tagged Photograph of machinery showing metal embossing/permanent inscription of the machinery along with beneficiary & 6. An undertaking of the beneficiary Annexure-V.

vi) The entrepreneur shall not alienate the assets procured under this FMB by way of sale or lease or create any other security interest on them whatsoever within the period of 6 years. In such cases, the subsidy will be forfeited and necessary other action will be taken as per law.

**h) Choice of Machinery:**

i) List of Machinery/implements that can be selected for CHC/FMB is furnished in Annexure – IV. List of available models of different farm machinery registered in matirkatha portal with their indicative price will be published by the SPMT before starting on line application of the beneficiary so that the applicant can choose at least three nos. machinery / implement from that list .

- ii) The list is indicative but not exhaustive, any suitable farm machinery not included in the list may also be included in the project as per latest SMAM guideline supportive to local situation with the approval of SPMT .
- iii) For any non-listed machinery, latest SMAM guidelines will be followed for arriving at subsidy portion of that particular machinery with the approval of SPMT.
- iv) As one of the major objectives of establishing CHC is to encompass end-to-end (from land development to residue management) farm machinery, at least Four (04) types of Machinery but maximum 2 (Two) nos. of machinery in a particular type should be selected from the Annexure IV, while exercising the choice of implements by the entrepreneur. But, in case of post harvest cases , CHC can be established with one no. post harvest machinery from the list as mentioned in Annexure IV with minimum project cost of Rs 20.00 lakh .
- VI) In case of Farm Machinery Bank (FMB), at least three nos. different types farm machinery will be selected from the above mentioned list as mentioned in Annexure-IV .
- v) For AMC, Insurance, cost of shed for CHC proper documents (vetted estimate by competent authority, quotation, invoice) need to be submitted along with project to the satisfaction of the financing bank.
- vi) Copy of insurance of every machinery of an established CHC to be submitted to the concerned Asstt.DA Block in every year for the period of six years.

**i) Procedure of Application:** i) Only online application will be received after publication of respective advertisement in leading daily newspapers as well as in Departmental web portal of Govt. of West Bengal.

ii) The intending entrepreneurs, as noted in sub-clause (d) above, will have to apply online in the web portal mentioned in the advertisement with requisite documents (listed below) as prescribed and as per schedule mentioned in the advertisement issued for this purpose. The applicant will get one time edit option in specified field after submission of application through online mode but before submission of hard copy to the Office of the DDA(Admn) at district level for CHC & FMB. No edit option will be allowed once hard copy is submitted .

iii) After successful submission of online application, hard copies of print out of the application with requisite documents will have to be submitted to the office of the DDA(Admn) at the district within the stipulated period for CHC & FMB.

iv) The serial number generated in the online application to be referred in all cases.

**j) Processing of Application:** i) The DDA(Admn) will process applications of CHC & FMB with support of Asstt. DA (in charge of Farm Mechanisation) of the district,

Asstt. DA (Admn) of the respective subdivision, Assistant Director of Block for placing before the DLSC.

ii) Assistant Director of Agriculture (Block) & Asstt. DA(Admn) or his representative officer Asstt. DA(SM) will make site verification for CHC & FMB.

iii) Recommendation of the Assistant Director of Agriculture (Block) and Asstt. DA (Admn) in the Feasibility Report would be key judging factor for selection of beneficiaries for CHC & FMB while assessing the project cost, priority region concept etc as per Annexure-XIV.

iv) Credit merit of the applicant of CHC & FMB will be considered as an important criteria for selection at the time of feasibility verification by the Asstt. DA Block & Asstt. DA(Admn) of concerned Sub Division.

a) The DDA(Admn) shall indicate its recommendation on each application of CHC & FMB and place it to the DLSC for sanctioning subsidy .

b) Computerized lottery/random selection ( GP wise) of valid applications will be done for preparation of priority list in presence of competent authority at State level by the Webel personal to give equal opportunity to all the applicants within the GP for CHC and FMB separately.

v) Applicants of Blocks having no CHC and with low Farm Power availability will get priority over other. The DDA(Admn) will indicate the agriculturally potential Blocks with low farm power availability. She/he will thereafter place those before the DLSC for screening as well as prioritization of the eligible applications.

vi) When it deems fit, the DLSC will give "in principle approval" to be issued by the DDA(Admn) as Annexure XVIIIA & then DDA(Admn) will send the application along with other documents to the concerned Bank as per Annexure-XX for sanctioning loan & submitting project Appraisal Report within 15 days. The entrepreneur shall approach the concerned Bank with the above sanction letter for getting his loan sanctioned and in case of FMB ,DDA(Admn) will issue sanction order as per approval of the DLSC and AAP of SMAM -2023-24 as per Annexure XVIIB.

**k)i) Approval and release of Loan and Subsidy for CHC :**

i) On receiving letter from DDA (Admn.) for proving consent of loan sanctioning for CHC, the financing Bank shall verify the site and prepare a project appraisal report (Annexure-IX) which will be sent to the DDA (Admn.) of the district for considering the project within 15 days of intimation of decision of DLSC. If any Bank Branch does not response within the stipulated period , then that cases may be sent to another Bank Branches as per choice of the applicant with an intimation to the DLSC.

ii) The DDA (Admn.) shall place the applications along with Bank appraisal reports and consent letter of Bank regarding issue of loan in Annexure IX before the DLSC for consideration and sponsoring. DLSC will finalise the decision.

iii) Then an agreement will be signed as per Annexure-V between the entrepreneur and DDA (Admn.) on Non Judicial stamp paper of Rs 100/- and will have to be duly notarised. This is other than banking documents

*Handwritten signature*



- which the entrepreneur will have to sign. The copy of this agreement is to be handed over to sponsoring bank branch also.
- iv) A final sanction letter (Annexure XVIIIB) will be issued to the entrepreneur with copy to concerned Bank Branch whose project proposal is approved by the DLSC.
- v) **Before issuing sanction order**, fund position of approved AAP of CSS & assured SDS to be considered.
- vi) After getting confirmation of sanction of loan by the respective bank and issue of sanction letter, ensuring deposition of margin money of the entrepreneur, the DDA (Admn) shall release the full subsidy amount (w.r.t. project with maximum TFO up to Rs 60 lakh & for individual entrepreneur up to 40.00 lakh) in favour of the eligible entrepreneur in his/her Subsidy Reserve Fund Account / Loan Account by drawal of fund from the treasury (or Schematic account)/PFMS on production of approved priority list of the DLSC and project Appraisal report/consent (Annexure IX) of the financing bank.
- vii) As noted above, the subsidy will be "back ended" with a compulsory "lock-in period of 4 years" for all CHC irrespective of project size.
- viii) After sanctioning the loan amount, receiving the margin money & subsidy amount, the concerned Bank will issue delivery order (DO) within 10 (ten) days of receiving subsidy as per Annexure-XXIII to the suppliers chosen by the entrepreneur which were sent to the Bank through the DDA (ADMN). Copy of the DO should be sent to the DDA (Admn) by Bank.
- viii) Suppliers/manufacturers after receiving the DO will have to supply the machinery within 15 days of receiving DO to the beneficiary failing which their name will not be allowed for FMS in WB in the next year. Immediately after delivery, DDA (Admn), will make a joint inspection with the concerned Bank & other Officials within 7 (seven) days of completion of delivery, ensure geo-tagging of the equipment/machinery/asset created with entry of Engine number, Chassis number etc and assets in Farm App & WB Farm App and on being satisfied, an intimation will be given by DDA (Admn) to bank for final payment to suppliers as per Annexure-XXI.
- ix) Payment to the suppliers by the Bank will only be made within 7 (seven) days after receiving the intimation of payment from the DDA (Admn) after completion of joint inspection & geo tagging. No payment will be done by the bank to the suppliers without receiving the intimation of payment as per Annexure-XXI & Bank will be liable if any payment is done without receiving the intimation letter from DDA (Admn).
- x) After completion, Bank Manager of sponsoring Bank will issue an utilization report to the concerned DDA (Admn) within three months of disbursement of subsidy as per Annexure-XXII which will finally be sent to DA & eoS, WB by the DDA (Admn).
- xi) The movement of CHC Machinery may be allowed to nearby blocks or district after fulfilling the local demand but the movement of CHC Machinery outside West Bengal is totally prohibited.

xii) The entrepreneur shall display a *permanent* sign board in front of the CHC indicating the year of financing, subsidy sanctioned by the Agriculture Department, Govt. of West Bengal for the project, the name of the financing Bank and the credit received.

xiii) Compulsory fixing of metal plate or embossing on the body of each implement of CHC at dealer's cost which contains name of beneficiary, year, scheme, block and amount of financial assistance.

xiv) Money receipt or Cash/ Credit memo to be issued by the entrepreneur to all the users of CHC .

**k(ii) Approval and release Subsidy for FMB:** i) The DDA (Admn.) shall place the applications along with the feasibility report of the AssttDA(Admn) & AssttDA Block before the DLSC for necessary approval & prioritization .

ii) Then an agreement will be signed as per Annexure-V between the entrepreneur and DDA (Admn.) on Non Judicial stamp paper of Rs 100/- and will have to be duly notarized.

iii) Before issuing sanction order, fund position as per AAP of SMAM to be considered.

iv) Then DDA(Admn) will issue Sanction order to the Beneficiary for purchasing the approved machinery within 15 days of issuing the order .

v) After purchasing the machinery , the beneficiary will submit the bills to the DDA(Admn) along with the documents like receipted challan , delivery order , photographs of machinery with the beneficiary etc claiming the subsidy amount ( 8.00 lakh) within 5 days of purchasing. .

Then DDA(Admn) will make a joint inspection with the concerned AssttDA(Admn) and AssttDA Block Officials within 7(seven) days of completion of delivery , ensure geo-tagging of the equipment/machinery/asset created with entry of Engine number, Chesis number etc and assets in Farm App & WB Farm App and on being satisfied.

After completion of Geotagging and joint inspection , payment of subsidy to be made by the DDA(Admn) to the beneficiary's Bank Account in DBT mode through PFMS .

#### l) Processing at Bank for CHC :

i) All Loan proposals sponsored by the DLSC shall be duly processed after observing all due diligence and formalities and disposed of by the Branch Managers within 15 days from receipt of the loan proposals from the sponsoring authorities.

ii) Comprehensive insurance of the assets is to be done at the borrower's cost with Bank Clause.

iii) Primary Hypothecation of assets created out of project cost for security purpose. Additional Charge on land possessed by the borrowers, wherever applicable. As per RBI norms, no additional security is to be insisted upon for loan amount up to Rs.1.00 Lakh in cases of FSSM and Rs 10.00 lakh in cases of CHC as per prevailing RBI guideline RBI/FIDD/2020-21/72 Master Directions 24 DDD.CO.Plan.BC. 5/04.09.01/ 2020-21 dt. September

*haya*

**m) Documents:**

1. Proforma Application Form, properly filled in.
2. Proof of Citizenship (EPIC).
3. KB Nutan No.
4. Copy of AADHAAR card.
5. PAN Card.
6. Proof of financial solvency (self-authenticated photocopy of updated bank pass-book etc.)
7. Title Deed/ROR /Lease Certificate/Rent Receipt of land.
8. Detailed project report.
9. Quotations
- 10) Vetted plan & estimate for shade of CHC etc

**n) Disbursement:**

- i) Disbursement should be done through NEFT/RTGS/Cheques by the Bank directly to the dealer/ supplier/manufacturers as per quotation/ estimate chosen by the entrepreneur for CHC & which is received by the Bank from the DDA(Admn)'s office as per approval of DLSC. It should only be done after receiving the intimation of payment from the DDA(Admn) as per Clause XII k(x) & (xi) of this Guidelines. In case of FMB,
- ii) Necessary arrangements are to be made by the supplier / dealer to get the name of financing bank registered as hypothecated/ mortgaged in the Registration Certificate/ Blue Book of the vehicle (wherever applicable).
- iii) Respective Bank will issue Delivery Order (D.O.) within 10 days of receiving subsidy to the supplier/ dealer as received from DDA(Admn)'s office advising them to deliver equipment to the borrowers and to submit bill and related documents duly acknowledged by the borrowers to get payment from bank within 15 days of receiving DO . A copy of the D.O. should be endorsed to the respective DDA (Admin.) for record and monitoring purpose.
- iv) The property under the project will be duly insured.
- v) The subsidy under the scheme will be meant for purchase of new equipment only and the amount cannot be adjusted with any outstanding loan or otherwise of the concerned applicant.
- vi) A joint inspection of the CHC shall be conducted within seven days of completion of delivery by a Joint Inspection Committee (JIC) comprising of Representatives of the Financing Bank; GM-DIC (for CHC on Post harvest), DDA (Admn.) or his representative Officer , Asst.D.A (Admn.) and Asst.D.A (Block) of the district **within** three months of release of subsidy but prior to disbursement of project cost to the supplier to ascertain proper utilization of the sanctioned amount including subsidy amount and submit a report as per format given in Annexure – XII, which is to be uploaded in the Departmental portal. A copy of the said report has to be submitted compulsorily to the DA & EOS, WB.
- vii) The beneficiaries will register his CHC name in "FARM app" developed by Government of India & WB FARM developed by WBEIDC after delivery of machinery but before final payment from sponsoring bank.
- viii) The DDA(Admn) will ensure publication of the list of CHCs of his district in the websites of Agriculture Department/Directorate and District Magistrate.

### **XIII. Monitoring mechanism:**

Close monitoring of the implementation of the scheme shall be undertaken both at the State and the District levels. The issue should be discussed as part of structured agenda in the SLBC/DCC/BLBC meetings also.

At the District level, the DLSC shall hold regular meetings to monitor the implementation of the scheme. The matter may also be discussed as an agenda in the DCC for proper monitoring of the bank credit linked cases.

The Asst. DA (Block) and the Asst. DA (Admn.) of the respective Subdivision will regularly monitor the schemes in their respective jurisdiction. Proper register should be maintained at the district/block level to keep records of physical and financial achievements. The inspection of performance report of the established CHC will be continued for six years by the Asst. D.A. (Block), which is to be displayed in the public domain. Regular inspections shall be carried out to ascertain proper end use of subsidy disbursed. The minimum number of cases to be inspected at various levels will be as follows:

1. By Asstt DA Office: all the cases within 1 year
2. By Subdivision Office [Asst. DA (Admn) or ADA(SM)] – 10% of All disbursed cases of the Sub-division.
3. By district Office [DDA (Admn) or ADA (of district)] – at least five (5) cases per block.
4. By Range Office [Joint Directors of Range or other officers in range office] – All CHCs in the range and 5% of other cases. These reports will be placed in the SPMT.

An inspection report in all such cases shall be prepared as per **(Annexure-XI)** and submitted to the DDA (Admn) of the district / JDA(Range) / Directorate of Agriculture. The JDA (Range) shall send a compiled report of all such inspections to the Director of Agriculture every quarter.

### **XIV. Grievance Redressal:**

The beneficiary must satisfy himself/herself that the supplier/ dealer/ manufacturer opted, has extended adequate guarantee/ facilities for warranty and after sales services. General one year warranty for all machinery (5 years for solar pump set and controller) and four year after-sales services (25 years for SPV panel) will be provided from the date of purchase .

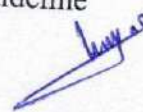
An undertaking in the above respect is to be obtained from the supplier/ dealer/ manufacturer by the beneficiary before/ at the time of purchase.

Grievances, if any, which may arise during implementation of the scheme, shall be resolved by the DDA (Admn) at the District level in consultation with DLSC and by the Director of Agriculture & Ex-Officio Secretary, GoWB at State level.

For all other issues, the latest operational guidelines of Sub Mission on Agricultural Mechanization (SMAM) will apply.

### **XV. Power of Explanation:**

Department of Agriculture will issue clarification in case of any Query regarding the current guideline of Farm Mechanization within the broad framework of this Guideline



### Annexure-II

List of farm machinery/ equipments with specification for 2023-24 & admissible subsidy of 2022-23 under FSSM

Sl.No.	Name of machinery/ equipment	Category wise Specification /Capacity	Proposed Maximum subsidy amount in Rupees or % of indicative price whichever is less during 2023-24
1	(a)Power Tiller/ rotary tillers 8.1 hp and above	8.1 hp & above	Rs.85,000.00 or 50% of the indicative price or invoice price
	(b)Power tiller/ rotary tillers up to 8 hp	up to 8hp	Rs. 47,500.00 or 50% of the indicative price or invoice price
2	Self propelled power reaper	6 hp	Rs. 70,000.00 or 50% of the indicative price or in voice price
3	(a)Power Weeder (engine operated up to 2 HP)	up to 2hp	Rs 10,000.00 or 50% of the indicative price or invoice price
	(b)Power Weeder (engine operated 2.1 -5 hp)	2.1 -5.0 hp	Rs 27,000.00 or 50% of the indicative price or invoice price
	(c)Power Weeder (engine opt above 5 Hp )	above 5.00 hp	Rs. 40,000.00 or 50% of the indicative price or invoice price
4	Self propelled rice transplanter 4 row	4 row	Rs.1,55,000.00 or 50% of the indicative price or invoice price
5	Multi crop planter 9 row and above (above 35 bhp drawn)	9 row & above( above 35bhp drawn)	Rs.50,000.00 or 50% of the indicative price or invoice price
	Zero till multi crop planter 9 row and above (above 35 bhp drawn)	9 row & above( above 35bhp drawn)	Rs.50,000.00 or 50% of the indicative price or invoice price
6	(a)Pump set -1.5- 3.0 hp( Electric)	1.5-3.0 hp	Rs.5,000.00 or 50% of the indicative price or invoice price
	(b) Pump set -3.1 -5.0 hp (Electric)	3.1 to 5.0 hp	Rs. 10,000.00 or 50% of the indicative price or invoice price
	c) Diesel pump set 1.5-5.00hp	1.5-5.0 hp	Rs. 9,500.00 or 50% of the indicative price or invoice price
	d)Petrol pump set 1.5-5.00hp	1.5-5.0 hp	Rs. 9,500.00 or 50% of the indicative price or invoice price
7	a)Solar Pumpset AC 2HP ( Without Battery)	AC 2hp ( without battery)	Rs 1,20,000.00 or 60% of the indicative cost or invoice price
	b)Solar Pumpset AC 3HP ( Without Battery)	AC 3hp ( without battery)	Rs.1,68,000.00 or 60% of the indicative cost or invoice price
	c)Solar Pumpset AC 5HP ( Without Battery)	AC 5hp ( without battery)	Rs.2,46,000.00 or 60% of the indicative cost or invoice price
	d)Solar Pumpset DC 2HP ( Without Battery)	DC 2hp ( without battery)	Rs 1,20,000.00 or 60% of the indicative cost or invoice price
	e)Solar Pumpset DC 3HP ( Without Battery)	DC 3hp ( without battery)	Rs 1,80,000.00 or 60% of the indicative cost or invoice price
	f)Solar Pumpset DC 5HP ( Without Battery)	DC 5hp ( without battery)	Rs.2,31,000.00 or 60% of the indicative cost or invoice price
8	a)Multi Crop Thresher up to 4 MT/ hr by motor above 5hp or tractor above 35hp	up to 4 MT/ hr by motor above 5hp or tractor above 35hp	Rs. 100,000.00 or 50% of the indicative price or invoice price
	b)Paddy thresher up to 4 MT/ hr by motor above 5hp or tractor above 35hp	up to 4 MT/ hr by motor above 5hp or tractor above 35hp	Rs. 100,000.00 or 50% of the indicative price or invoice price

*Handwritten signature*

	c)Maize Sheller up to 4 MT/ hr by motor above 5hp or tractor above 35hp	up to 4 MT/ hr by motor above 5hp or tractor above 35hp	Rs. 100,000.00 or 50% of the indicative price or invoice price
	d)Groundnut Sheller up to 4 MT/ hr by motor above 5hp or tractor above 35hp	up to 4 MT/ hr by motor above 5hp or tractor above 35hp	Rs. 100,000.00 or 50% of the indicative price or invoice price
9	Rotavaotr-6-8 ft	Size (ft)	Rs. 44,800.00 or 50% of the indicative price or invoice price
10	Engine operated power sprayer above 16 litre	above 16 litre	Rs. 7500 .00 or 50% of the indicative price or invoice price
11	Power Operated ( Electric) Sprayer	Fuel capacity in ltr, Speed in RPM	Rs. 5,000.00 or 50% of the indicative price or invoice price
12	Automatic Potato planter	Hopper capacity in kg, Fertilizer capacity in ltr	Rs.63,000.00 or 50% of the indicative price or invoice price
13	a)Potato Digger self propelled	Working capacity in HA/H, Working speed in KM/H	Rs. 50,000.00 or 50% of the indicative price or invoice price
	b)Potato Digger tractor drawn	Working capacity in HA/H, Working speed in KM/H, Required power in HP	Rs. 50,000.00 or 50% of the indicative price or invoice price
14	Mini Rice Mill	Mill productivity in Kg/hour, Motor power in HP	Rs. 24,000.00 or 50% of the indicative price or invoice price
15	Mini Dal Mill	capacity in kg/hour, Motor power in HP	Rs. 90,000.00 or 50% of the indicative price or invoice price
16	Mini Oil Mill with filter	Capacity in quintal /hr , Power in HP	Rs. 1,40,000.00 or 50% of the indicative price or invoice price
17	Pulveriser	No. of blades, Electric consumption in unit/hour, Production capacity in kg/hour	Rs. 20,000.00 or 50% of the indicative price or invoice price
18	Drone for Agricultural purpose	No of Rotors , Tank capacity in litre , Battery Capacity	Rs 3,00,000.00 or 50% of the indicative price or invoice price
19	Knapsack Mulberry Pruner Cum Harvester	No. of CC, Fuel consumption per hour	Rs 10,750.00 or 50% of the indicative price or invoice price
20	Power Operated Chaff Cutter	Cutting capacity in kg/hour, Power in HP,	Rs. 5,000.00 or 50% of the indicative price or invoice price
21	Seed processing Machine( Seed/Grain Fine Cleaner cum grader)	capacity in kg/hour, Motor power in HP	Rs. 1,00,000.00 or 50% of the indicative price or invoice price
22	Seed processing Machine( Gradient Separator )	capacity in kg/hour, Motor power in HP	Rs. 1,00,000.00 or 50% of the indicative price or invoice price
23	Seed processing Machine( Grain/seed Specific gravity separator )	capacity in kg/hour, Motor power in HP	Rs. 1,00,000.00 or 50% of the indicative price or invoice price
24	Seed/Grain Pre Cleaner	capacity in kg/hour, Motor	Rs. 1,00,000.00 or 50% of the indicative price or invoice price

*huysa*

		power in HP	
25	Seed Grader Indented Cylinder	capacity in kg/hour, Motor power in HP	Rs. 1,00,000.00 or 50% of the indicative price or invoice price
26	Seed/Grain De-Stoner	capacity in kg/hour, Motor power in HP	Rs. 1,00,000.00 or 50% of the indicative price or invoice price
27	Super Seeder	No. of tynes, No. of Blades, Tractor Power Requirement in hp	Rs.1 ,05,000.00 or 50% of the indicative price or invoice price
28	Happy Seeder	No. of tynes, No. of Blades, Tractor Power Requirement in hp	Rs.78,400.00 or 50% of the indicative price or invoice price
29	Baler ( Rectangular)	Power requirement in HP, No. of knotters	Rs. 1,50,000.00 or 50% of the indicative price or invoice price
30	Baler (Round )	Efficiency in bales/hour, Power range in HP	Rs.1, 50,000.00 or 50% of the indicative price or invoice price
31	Straw chopper	Power in HP, No. of Thresher Concave Blade	Rs. 67,200.00 or 50% of the indicative price or invoice price
32	Mulcher	Power engine in HP, RPM in km/h, No. of blades	Rs. 67,200.00 or 50% of the indicative price or invoice price
33	Straw reaper	No of wheels, no. of chopper, chopping capacity in ql/hr	Rs.25000 or 50% of the indicative price or invoice price

*Signature*

### Annexure-III

#### List of farm machinery/ equipment/ implement with specification under OTA-SFI during 2023-24

(Maximum Subsidy Rs.10,000/- or 50 percent per beneficiary for more than one type of implements .But, maximum two nos. implements of same item may be chosen )

Sl No	Name of machinery /equipment	Category wise Specification /Capacity	Proposed maximum assistance in Rs or 50% of the indicative price or invoice price whichever is less during 2023-24
1	Manual thresher	Capacity Kg/ hr	2750
2	Manual sprayer( Knapsack)	Capacity in lite	650
3	Manual sprayer( Foot sprayer)	Capacity in lite and height of spay	3750
4	Manual Chaff cutter	Capacity in kg/h, Blade size in mm	6400
5	Cono weeder	Capacity ha /hr and no of blade	1025
6	Manual weeder	capacity in ha/day, Power source in hp/kW	700
7	PVC/ HDPE delivery pipe for carrying water up to 100 m	diameter in inch & thickness	1250
8	Solar Light Trap	Size and Battery Capacity( Volt)	2600
9	Manual seed drill	Hopper capacity in kg,	1250
10	Battery operated sprayer	Tank capacity in litre, Liquid output in Litre/ min, Battery backup in hour	1900
11	Seed Tray (For mat nursery) up to 200 nos.	Size and no of cell	8250
12	Solar operated Knapsack Sprayer	Capacity in litre and battery capacity	1900
13	Harvesting tool (Scythe)	Acre/hr	4000
14	Seed Bin	Size and material ( Metal/ Plastic)	1850
15	Tree Climber	Weight in kg	1750

*[Handwritten signature]*



### Annexure-IV

#### Indicative List of farm machinery eligible for CHC projects for the year 2023-24

(At least four types of Machinery & maximum two no. machinery of a particular type should be selected from the list for CHC and at least three nos. machinery for FMB )

Sl No.	Name of farm machinery	Category wise Specification /Capacity	Proposed maximum subsidy limited to 40 % of indicative or Invoice price whichever is less Rs in Lakh.
1	a)Agricultural Tractor( above 20 -35 HP) (PTO)	above 20 -35 HP (PTO)	2.2
	b)Agricultural Tractor( above 36-50 HP) (PTO)	above 36-50 HP (PTO)	3.6
	c)Agricultural Tractor( above 51-70 HP) (PTO)	above 51-70 HP (PTO)	4.6
2	a)Tractor Trolly ( Hydraulic )	Capacity in MT	0.5
	b)Tractor Trolly ( Normal )	Capacity in MT	0.5
3	a)Power Tiller/ rotary tillers 8.1 hp and above	8.1 hp & above	0.8
	b)Power tiller/ rotary tillers up to 8 hp	up to 8 hp	0.4
4	a)Self propelled Rice Transplanter 4 Row	4 Row	1.2
	b)Self propelled Rice Transplanter 6 Row	6 Row	5.92
	c)Self propelled Rice Transplanter 8 Row	8 Row	8.56
5	Self Propelled Power Reaper	6 hp	0.6
6	Power Weeder (Above 5 HP)	above 5 hp	0.3
7	Cultivator	No of tynes & tractor power in hp	0.1
8	Rotavaotr-6-8 ft	Size (ft)	0.4
9	Automatic Potato planter	Hopper capacity in kg, Fertilizer capacity in ltr	0.5
10	a)Potato Digger self propelled	Working capacity in HA/H, Working speed in KM/H	0.4
	b)Potato Digger tractor drawn	Working capacity in HA/H, Working speed in KM/H, Required power in HP	0.4
11	Multi crop planter 9 row and above (above 35 bhp drawn)	9 row & above( above 35bhp drawn)	0.4
12	Zero till multi crop planter 9 row and above (above 35 bhp drawn)	9 row & above( above 35bhp drawn)	0.2
13	Multi Crop Thresher up to 4 MT/ hr by motor above 5hp or tractor above 35hp	up to 4 MT/ hr by motor above 5hp or tractor above 35hp	0.8

*Signature*

14	Paddy thresher up to 4 MT/ hr by motor above 5hp or tractor above 35hp	up to 4 MT/ hr by motor above 5hp or tractor above 35hp	0.8
15	Maize Sheller up to 4 MT/ hr by motor above 5hp or tractor above 35hp	up to 4 MT/ hr by motor above 5hp or tractor above 35hp	0.8
16	Groundnut Sheller up to 4 MT/ hr by motor above 5hp or tractor above 35hp	up to 4 MT/ hr by motor above 5hp or tractor above 35hp	0.8
17	Maize Sheller/thresher	Output in kg/h,	0.8
18	Grinder	Grinding capacity in kg/hr	0.5
19	Pulverizer	No. of blades, Electric consumption in unit/hour, Production capacity in kg/hour	0.2
20	Combine Harvester self propelled	Engine in hp, harvesting capacity in ha/hr	10.4
21	Combine Harvester Tractor operated	Engine in hp, harvesting capacity in ha/hr	10.0
22	a)Super seeder	No. of tynes, No. of Blades	1.4
	b)Happy Seeder	No. of tynes, No. of Blades, Tractor Power Requirement in hp	0.8
23	Zero tillage Seed cum Fertilizer Drill	seed capacity in kg, No. of tines, Power required in HP	0.2
24	Baler (Round ) 14-30 kg	Efficiency in bales/hour, Power range in HP	1.8
25	Baler ( Rectangular) 14-30 kg	Power requirement in HP, No. of knotters	1.8
26	Mulcher	Power required in HP, RPM in km/h, No. of blades	0.9
27	Mini Rice Mill	Spindle speed in RPM, Frequency in Hz, Mill productivity in Kg/hour	0.2
28	Rice De-Husker	Capacity in kg/h, Frequency in Hz	0.5
29	Laser Land Leveller	Thickness in mm, No. of wheels	0.6
30	Mini Dal Mill	capacity in kg/hour, Motor power in HP	0.7
31	Mini Oil Mill with filter	Capacity in ton/day, Power in HP	1.1
32	Hand Seedling Machine	Seeding depth in mm, Seed space in inch, Seed box capacity in kg	0.0
33	Seedling Tray for mat type nursery up to 200 nos.	tray size in mm, tickness in mm,	0.1
34	Drone for Agricultural Purpose	No of Rotors , Tank capacity in litre , Battery Capacity	4.1
35	a)Solar Pumpset AC 2HP ( Without Battery)	AC 2hp ( without battery)	0.8

*Handwritten signature*

	b)Solar Pumpset AC 3HP ( Without Battery)	AC 3hp ( without battery)	1.1
	c)Solar Pumpset AC 5HP ( Without Battery)	AC 5hp ( without battery)	1.7
	d)Solar Pumpset DC 2HP ( Without Battery)	DC 2hp ( without battery)	0.8
	e)Solar Pumpset DC 3HP ( Without Battery)	DC 3hp ( without battery)	1.2
	f)Solar Pumpset DC 5HP ( Without Battery)	DC 5hp ( without battery)	1.5
36	Solar Cool Chamber	Compressor, Cooling backup capacity in MJ	9.2
37	Briquette making machine	Production capacity in kg/h, Frequency in Hz, Power capacity in hp	4.00
38	Maize combine Harvester	Engine in hp, harvesting capacity in ha/hr	10.000
39	Seed processing plant	Engine in hp, capacity in qt/hr	10.000
40	Seed/Grain Fine Cleaner cum grader	capacity in kg/hour, Motor power in HP	1.000
41	Gradient Separator	capacity in kg/hour, Motor power in HP	1.000
42	Grain/seed Specific gravity separator	capacity in kg/hour, Motor power in HP	1.000
43	Seed/Grain Pre Cleaner	capacity in kg/hour, Motor power in HP	1.000
44	Seed Grader Indented Cylinder	capacity in kg/hour, Motor power in HP	1.000

*hijae*

### Annexure-V

[Format of Agreement between DDA (Admn.) and CHC /FMB Entrepreneur]

Affix Self  
attested recent  
Passport size  
Photograph of  
Signatory

I, \_\_\_\_\_, S/O- \_\_\_\_\_,  
residing at Vill- \_\_\_\_\_ PO- \_\_\_\_\_ PS- \_\_\_\_\_  
Dist- \_\_\_\_\_, bearing Application No. \_\_\_\_\_ (EPIC  
NO. \_\_\_\_\_ AADHAAR NO. \_\_\_\_\_ & PAN \_\_\_\_\_) have been  
selected for setting up a Custom Hiring Centre of Farm Machinery/ Farm Machinery Bank at Plot No.-  
\_\_\_\_\_, Mouza- \_\_\_\_\_, JL No.- \_\_\_\_\_  
PS- \_\_\_\_\_, Block- \_\_\_\_\_ on Government subsidy by the Department of  
Agriculture, Government of West Bengal under the scheme **Credit Linked Subsidy Scheme for Rural  
Entrepreneurs to set up of Custom Hiring Centre( CHC) of Farm Machinery** during 2023-24. All the  
information & documents submitted along with my Application for CHC/FMB is true to the best of my  
knowledge.

I shall obey the Guideline /instruction of Agricultural department for establishment of CHC/FMB .

The following Farm Machinery will be purchased from the supplier mentioned against the name of the  
Farm Machinery which have been chosen by me.

Sl. No.	Name of the Farm Machineries with Brand & Model	Name of Supplier	Total indicative Price of Farm Machinery in Rs
	TOTAL		

Total Financial Outlay (TFO) of the CHC /FMB is Rs. \_\_\_\_\_

Out of which Government subsidy Rs. \_\_\_\_\_ and Bank Loan

Rs. \_\_\_\_\_ and own contribution is Rs. \_\_\_\_\_

- i. I shall implement the project as mentioned in the Bank Appraisal report. Only new machinery will be procured for the project.
- ii. I shall display a *permanent* sign board in front of the CHC/FMB indicating the date of opening, the amount of assistance received from the Agriculture Department, Govt. of West Bengal for the project, the name of the financing Bank and the credit received.
- iii. A permanent Metal Tag/ sticker as furnished below should be affixed to each of the implements of the CHC/FMB .
- iv. I shall registers the concerned equipment with RTO of the district as per norms.
- v. I also undertake that the loan amount taken by me for setting up CHC/FMB shall have a mandatorily loan repayment period of not less than 4(four) years. I shall not be eligible for subsidy if repayment is completed before four years or if fails to repayment the loan. In that case, the subsidy amount has to be refunded to the DDA(Admn) of the district failing which action will be taken as per law.
- vi. I shall display a signboard in front of my CHC/FMB indicating the date of opening, the amount of assistance received from the Agricultural Department, GOWB for this project, the name of financing Bank & credit received & hiring rate for different farm machineries with contact details.
- vii. I hereby undertake and confirm that the said Farm Machinery shall not be sold/hypothecated or transferred to any other's name in any manner by me within a period of six(06) years from the date of supply. I shall use the said Farm Machinery only for the agricultural purposes. It will be utilised following the guideline of the above mentioned scheme.
- viii. A register will be maintained for custom hiring & money receipt/cash credit memo will be issued to the users of CHC/FMB .
- ix. Only "reasonable charges" will be collected from the farmers for hiring of farm machinery in consultation with the Assistant Director of Agriculture of concerned Block & Assistant Director of Agriculture (Admn) of concerned Sub Division.
- x. Farm machinery to be hired out to all farmers, with preference to small & marginal farmers of the adjoining areas, so that the coverage is done at least 10 ha/ day and 300 ha in the entire cropping season for CHC .
- xi. All the items will be get geo-tagged by the concerned officer of Government of West Bengal immediately after procurement at the site of CHC/FMB only.
- xii. I/We shall register this CHC/FMB name in "FARM app" developed by Government of India
- xiii. In the event of sale /hypothecation/transfer of the machinery by me within a period of six(06) years to any person, organisation what so ever I shall be held liable to return the entire subsidy amount along with compound interest to the Department of Agriculture, Government of West Bengal as a first charge on the Farm Machinery. I shall also be liable to be prosecuted for miss utilisation / fraud / cheating the Government and other appropriate charges in IPC. In any case,

the Department of Agriculture, Government of West Bengal shall have the first charge to recover subsidy amount.

- xiv. By confiscating the said Farm Machinery either from me or from any other person under whose possession the farm machinery remains.

Date: Signature of the DDA (Admn)

Place: District

Signature of the Owner/

Proprietor of Custom Hiring Centre/FMB

Witness 1:

Signature:

S/O.D/O.W/O:

Address:

Contact No.

Witness 2 :

Signature :

S/O.D/O.W/O:

Address:

Contact No.

### Annexure-VI

Sl. No.....

Government of West Bengal  
Department of Agriculture

### Application Form for Purchase of Agricultural Equipment/ Machinery under FSSM for 2023-24

#### Part-A

- |   |   |  |
|---|---|--|
| 1. Name of Applicant                        | : |  |
| 2. Father's name/ Husband's name            | : |  |
| 3. a) Aadhaar No of applicant               | : |  |
| b) Aadhaar No of spouse                     | : |  |
| 4. EPIC No.                                 | : |  |
| 5. Mobile No.                               | : |  |
| 6. KB ID No                                 | : |  |
| 7. Address                                  | : |  |
|   |   | a) District :                            |
|   |   | b) Sub-Division:                         |
|   |   | c) Block :                               |
|   |   | d) Gram Panchayat:                       |
|   |   | e) Village :                             |
|   |   | f) Post Office :                         |
|   |   | g) PIN :                                 |
| 8. a) Category of Farmer                    | : | : SC/ST/OBC/General                      |
| b) Type of farmer:                          | : | : Small/Marginal/Big                     |
| c) Age at the time of application : (Years) | : |  |
| 9. Bank Account Details                     | : |  |
|   |   | a) Name as in pass book:                 |
|   |   | b) Account Number:                       |
|   |   | c) Name of Bank:                         |
|   |   | d) Name of Branch:                       |
|   |   | e) IFSC:                                 |
| 10. Area of land holding in decimal:        | : |  |
| 11. Details of machinery to be purchased    | : |  |
|   |   | a) Name of machinery                     |
|   |   | b) Name of authorized manufacturer       |
|   |   | c) Model No.                             |
|   |   | d) Indicative Price of machinery in Rs : |

Space for  
recent  
colour  
photograph

I, ..... (Full Name), S/O or W/O..... (name of father/ husband) declare that all information furnished above are true to the best of my knowledge and belief and I & my spouse have not availed benefit of FSSM/OTA-SFI/CHC scheme during last four years.

Signature of the applicant

Sl. No.....

#### Part-B

#### Receipt

Received an application for availing subsidy under FSSM scheme during 2023-24 for purchase of power driven farm machinery from Sri/ Smt ..... of S/O or W/O..... Village..... GP..... on ..... for consideration.

Date:

Place:

Signature of the receiving officer with seal

**Annexure-VII**

Sl. No.....

Government of West Bengal  
Department of Agriculture

**Application Form for Purchase of Agricultural Equipment/Tools under OTA-SFI for 2023-24**  
Part-A

1. Name of Applicant :  
2. Father's name/ Husband's name :  
3. a) Aadhaar No of applicant :  
b) Aadhaar No of spouse :  
4. EPIC No. :  
5. Mobile No. :  
6. KB ID No. :  
7. Address :  
a) District :  
b) Sub-Division: :  
c) Block :  
d) Gram Panchayat: :  
e) Village :  
f) Post Office :  
g) PIN :  
8.a) Category of Farmer : SC/ST/OBC/General  
b) Type of farmer: Small/Marginal/Big  
c) Age at the time of application : (Years)

Space for  
recent  
colour  
photograph

9. Bank Account Details  
a) Name as in pass book:  
b) Account Number:  
c) Name of Bank:  
d) Name of Branch:  
e) IFSC:

10. Area of land holding in decimal:  
11. Details of machinery to be purchased

Sl. No	Name of Machinery	Name of authorized Manufacturer	Model No.	Indicative price of machinery/implement in Rs
1				
2				
3				
	Total			

I, ..... (Full Name), S/O or W/O..... (name of father/ husband) declare that all information furnished above are true to the best of my knowledge and belief and I & my spouse have not availed benefit of FSSM/OTA-SFI/CHC scheme during last Four years.

Signature of the applicant

Sl. No.....

**Part-B**

**Receipt**

Received an application for availing subsidy under OTA-SFI during 2023-24 scheme for purchase of manually operated farm machinery/Implements from Sri/ Smt ..... of Village..... GP..... on ..... for consideration.

Signature of the receiving officer with seal

Date:

Place

Sl. No.....



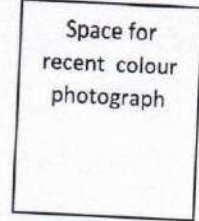


### Annexure-VIII

Government of West Bengal  
Department of Agriculture

## Application cum brief project report for setting up Custom Hiring Centre (CHC)/Farm Machinery Bank(FMB) for 2023-24

Part-A



1. Name of Applicant/ Signatory :
2. Applicant category : Individual/ Others
3. Details particulars if others :
4. Application for CHC/FMB :
4. Aadhaar Card No. of signatory/individual :
- b) Aadhaar No of spouse of individual :
5. EPIC No. :
6. Mobile No. :
7. KB ID (in case of individual) :
8. Email ID :
8. a) Category of applicant for individuals : SC/ST/OBC/General
- b) Type of applicant for individuals: Small/Marginal/Big
- c) Age at the time of application : (Years)

9. Address
  - a) District :
  - b) Sub-Division:
  - c) Block :
  - d) Gram Panchayet:
  - e) Village :
  - f) Post Office :
  - g) PIN:

10. Details of land holding of project site: Block..... Mouza..... JL No. ....  
Khatian.....Area in decimal .....

11. Bank Account Details
  - a) Name as in pass book:
  - b) Account Number:
  - c) Name of Bank:
  - d) Name of Branch:
  - e) IFSC:

12. Area of land under the proposed project:

13. Types of farm machinery required in proposed area :

14. Details of machinery/ items to be purchased: (including cost of shed, insurance others)

Sl. No	Name of Machinery/ Item	Model No.	Name of authorized Manufacturer	Indicative Price as per portal in Rs.

15. Total Financial outlay in Rs. :

16. Expected annual return from the proposed CHC/FMB:

- a) Gross annual income:
- b) Total Expenditure:
- c) Net Income [a-b]:

I, ..... (Full Name), S/O or W/O..... (name of father/ husband) Designation (in case of organization ) .....of ..... ( name of Organization) declare that all information furnished above are true to the best of my knowledge and belief and I & my spouse have not availed benefit of FSSM/OTA-SFI/CHC scheme during last Four years.

Authorized signatory with Designation

Sl. No.....

Part-B

**Receipt**

Received an application for availing subsidy under CHC/FMB scheme during 2023-24 for establishment of custom hiring centre for farm machinery from Sri/Smt/ ..... S/O or D/O, ..... Manger/Secretary of ..... ( Name of Organization) Village..... GP..... on ..... for consideration.

Date:  
Place:

Signature of the receiving officer with seal



## Annexure-IX

### Consent of financing Bank regarding project appraisal and loan sanction for CHC : 2023-24

#### Part-A

The project for establishment of Custom Hiring Centre (CHC) as submitted by \_\_\_\_\_ (name of entrepreneur) of Village/Town/ Mouza \_\_\_\_\_ Block \_\_\_\_\_, District \_\_\_\_\_ through Department of Agriculture, has been scrutinized and evaluated thoroughly for feasibility, economic viability and other aspects needed for project financing and found suitable. It is also apprised that, we have sanctioned loan amounting Rs.----- (Rupees ..... ) for the CHC project by ..... (name of the entrepreneur), opened Subsidy Reserve Fund Account/ Loan Account in the name of the beneficiary to keep Government subsidy amount under "lock-in" for a period of 4 years and also ensure that we will disburse project cost as per disbursement procedure laid down in current Guidelines of the scheme and unutilized balance subsidy proportionate with actual admissible project cost (if any) will be returned to DDA(Admn) within 3 months of subsidy release.

2. The subsidy amount may be credited to the account furnished below:

1.Name of the Account Holder	
2.Nature of account	Subsidy reserve fund account/ loan account (Please tick appropriate one)
3.Type of Account	
4.Bank Branch	
5.Account No	
6.IFSC	
7.Loan amount sanctioned without interest in Rs	
8.Loan amount sanctioned with interest in Rs	
9.Total Loan Amount Sanctioned in Rs{9=(7+8)}.	
10.Margin Money in Rs.	
11.Correspondence details	
a) Phone/ mobile number (bank)	
b) E mail id ( bank)	

I am agreed to comply with the norms specified in the Farm Mechanization Schemes 2023-24

Signature of the Beneficiary

Dated. (Place)

Signature of the competent authority with Seal  
Bank:  
Branch:

(OR)

#### Part-B

This is to apprise that, the project of establishing Custom Hiring Centre (CHC) of Farm machinery for the year 2023-24 as received from \_\_\_\_\_ (Name of the Entrepreneur) of Village/Town/ Mouza \_\_\_\_\_, Block \_\_\_\_\_, District \_\_\_\_\_ through Department of Agriculture, has been scrutinized and evaluated thoroughly for feasibility, economic viability and other aspects needed for project financing and found unsuitable.

We are returning the case as the project does not worth financing owing to



1.

2.

3.

(State a few valid reasons)

Dated. (Place)

Signature of the competent authority with Seal

\*N.B: Please strike out the portions not required ( Fill either Part-A or Part-B)



**Annexure-X**  
**DELIVERY & DEMONSTRATION CERTIFICATE FOR MACHINERY/ EQUIPMENT/ IMPLEMENTS**  
**DISTRIBUTED UNDER FSSM/OTA-SFI DURING 2023-24**

Certified that the following farm machinery/ equipment/ implements, the details of which is given along side has been supplied to Sri/ Smt/ .....S/o, D/o,.....of village..... GP.....Block..... of ..... District as per his application bearing Sl. No..... and Sanction order vide memo no..... dt.....of the ..... (designation of sanctioning authority) under..... scheme of Agriculture Department, West Bengal during the year 2023-24.

Name of Product	Manufacturer	Model No.	Capacity	Sl. No./ Chassis No.	Purchase Price in Rs	Subsidy Amount in Rs

This is also to certify that Minimum 12 months warranty & 4(four) years after sale service ( 5 years for solar pumpset & controller & 25 years for SPV panel) will be provided to the beneficiary from the date of purchase of the machinery/implements .

Received the above stated new Farm Machinery/ Equipment/ Implements in good condition and adequate training has been provided by manufacturers/ dealers regarding operation and maintenance of the same.

Signature with seal of Supplier/Representative \_\_\_\_\_

Signature of beneficiary farmer \_\_\_\_\_

Signature of Asst. Director of Agriculture \_\_\_\_\_

-----Block



### Annexure-XI

#### INSPECTION REPORT OF FARM MACHINERY/ EQUIPMENT/ IMPLEMENTS SUPPLIED UNDER FARM MECHANIZATION SCHEME DURING 2023-24

1. Name of the Scheme :
2. Date, time and place of inspection :
3. Name and address of beneficiary :
4. Mobile no. of beneficiary :
5. Product Details :

Name of machinery	Manufacturer/ Make	Brand/Model	Product Identification details(SI/Chesis/Batch no)	Purchase Price in Rs.	Amount of subsidy given in Rs.	Quality Standard (BIS/FMTTI/ others)

6. Delivery Details :

Name of Supplier with contact details	Sanction order No.	GST bill no.	Date of deliver/ installation	Whether product identification, GST bill etc. are at par with office record	Remarks, if any

7. Findings of inspection a)  
b)

Signature with seal of the inspecting authority

### Annexure-XII

#### Proforma for inspection by Joint Inspection Committee for CHC/FMB during 2023-24

1. Date of Inspection :

2. Members of Joint Inspection Committee:

Organization	Name of the Officer	Designation	Address and Contact No.
DDA(Admn) or his representative			
Financing Bank for CHC			
Asst.D.A (Admn)			
Asst.D.A (Block)			
District Horticulture Officer/ GM-DIC(For CHC on Post harvest ) for CHC			

3. i) Name and Address of the Project with telephone No.

(Including village/ Block/ District)

ii) Name and address of the entrepreneur with AADHAAR No., telephone no., e mail etc.

4. a) Type of applicant: Individual/Organization,

b) Date of establishment of CHC /FMB:

5. Name and address of the financing bank:

6. Details of loan sanctioned and other aspects for CHC:

a) Date of receipt of loan application to the bank:

b) Date of sanction of loan:

c) Amount of loan sanctioned:

d) Amount of subsidy sanctioned:

e) Date of release of subsidy by DDA(Admn) :

f) Whether all machinery/ equipments envisaged in project were installed and whether they are in working condition ( Separate list may be attached):

h) Whether registered the CHC/FMB in FARM App. of GoI & WFARM App of Go WB :

- i) Whether proper record keeping in done or not:
- j) No. of trained staff deployed in CHC:
- k) Whether approvals/ permissions from local authorities are obtained for establishment/ running of CHC including RTO registration:
- l) Whether signage is proper:

7. Details of actual cost:

Items of Farm machine	As per project report	As mentioned by bank for CHC
Total cost of farm machinery		
Cost of open shed, AMC and insurance		
Total project cost		

8. Borrower's contribution:

9. Recommendation of the Joint Inspection Committee

Signature of NABARD

Signature of DDA(Admn)

Signature of Bank Representative

Signature of other members



### Annexure-XIII

#### Proforma for undertaking from the beneficiary in case of FSSM/OTA-SFI :2023-24

I, ..... (Name of the beneficiary) S/O or W/O.....  
....., of Village....., GP.....  
Block....., District..... like to declare that-

1. I have attained a minimum age limit of 18 years at the time of application for FSSM & OTA-SFI.
2. I & my spouse are not a Govt Employee or the employee of any Govt undertaking Organization /Govt autonomous body.
3. I & my spouse have not availed any benefit under the mechanization schemes (OTA-SFI/FSSM/CHC) within the last four years.
4. I will not sell, mortgage or dispose of the farm machinery purchased with assistance from FSSM/OTA scheme within a period of four years from the date of purchase and
5. I will be bound to produce the machinery, the details of which is furnished below on any subsequent inspection by any Govt Official during this stipulated period. Failing to show/produce the machinery, I shall be bound to return the subsidy to the Government ,otherwise the Department may take appropriate legal action against me as per norms/law.

Particulars of the machinery is as follows:

Name of Machinery:

Make:

Model:

Name of manufacturer:

Machine identification details:

Registration No (if any):

Witness:

Signature:

Address:

Full signature of the beneficiary



### Annexure-XIV

## PROFORMA OF FEASIBILITY REPORT FOR CUSTOM HIRING CENTRE /FARM MACHINERY BANK DURING 2023-24

1. a) Application No..... b) Block.....c)Subdivision.....
2. Applied for CHC/FMB :
3. a) Name of applicant:  
b) Name of Signatory in case of Organization:  
c) Contact no  
d) Address :  
d) Occupation/Designation :

4. Details information of machineries of the proposed CHC /FMB:

Sl. No.	Name of Machinery	Models	Number	Price (Rs) as per application	Indicative Price (Rs) as per application

- a) Selected Machinery suitable for the proposed area: Yes/No

5. a) TFO of CHC/ FMB :  
b) Loan amount for CHC :  
c) Margin Money :  
d) Subsidy :  
f) Financial strength / Financial merit of the applicant( Attach copy of Bank statement);  
e) Sponsoring Bank and Agreeance to sponsor for CHC :
6. Shed: a) Own/ Rented..... b) Area: Sufficient... Yes/No c) Nature of Land(As per G.O.). Yes/No

7. Knowledge of applicant about selected machinery /CHC /FMB establishment/ Entrepreneurship:

8. Demand of Machinery in the project area:

9. Farmers will be benefitted( numbers):

10. Distance of nearest existing CHC :

11. Remarks: May be recommended/ May not be recommended

Signature with date and seal of  
Asstt.D.A,Block

Signature with date and seal of  
Asstt.D.A(Admn)

### Annexure-XV

## PROFORMA FOR RECOMMENDATION OF "CHC( TFO> Rs 60 lakh)"/" CHC FOR POST HARVEST MACHINERY " BY DISTRICT

#### Detail of Beneficiary Applicant

- 1) Applicant Name : \_\_\_\_\_
- 2) Application SI No( Enclosed copy) : \_\_\_\_\_
- 3) Contact Mobile Number : \_\_\_\_\_
- 4) Type of Applicant ( specify ) : \_\_\_\_\_  
Individual /Other than individual
- 5) Bank worthiness (enclosed Bank Statement) : \_\_\_\_\_  
Sound Financial/Poor/Non defaulter/Defaulter  
Copy enclosed – Yes / No
- A) Summary of Project Proposal:
  - 6) Type of CHC : Farm Machinery/PHT/Micro Irrigation/FM&PHT
  - 7) Financial outlay Breakup: Rs ....Plant & Machinery (-----), AMC(-----), Insurance(-----),  
Installation & Commissioning (-----), Open Shed (---)
- 8) Land details of project site : Block:.....Mouza.....JL NO  
.....Khatian..... Area in decimal
- 9) Whether Offer/Quotation for Plant & machinery available as per application & GO : Yes / No. (If yes  
enclose copy)
- 10) Whether Final loan sanction letter issued by Bank ): Yes / No. (If yes, enclose copy & mention loan  
amount) Loan Amount -----
- 11) Whether P&M, Shed vetted by competent Authority : Yes/ No (if yes, enclose copy)
- 12) Whether DLSC recommended .Yes/No .If yes ,then attach the documents.
- 13) Feasibility report of the Subdivision & Block obtained : If yes ,then attach the documents.
- 14) Whether the application is under a Non CHC Block : Yes /No
- B) Checklist of Documents(Copy) to be submitted:
  - a) Application( Annexure –VIII ) : Yes / No
  - b) Bank consent for project appraisal (Annexure IX ) : Yes / No
  - c) Project Feasibility Report by ADA of Block & AssttDA(Admn) of Subdivision (Annexure XIV ):  
Yes / No
  - d) Offer /Quotation for supply of P& M : Yes/ No
  - e) Technical vetting of Plant & Machinery (Turnkey project): Yes /No
  - f) Technical vetting of estimate for Shed : Yes / No
  - g) Bank Statement : Yes / No
  - h) Land Record of the site (RoR/parcha/Deed /Lease ) : Yes / No
  - i) Bank Loan sanction letter : Yes / No
  - j) DLSC recommendation document : Yes / No
  - k) Detail Project Report (DPR ) duly vetted : Yes / No

Memo No:

Dated:

Recommended & forwarded to the DA&EOS, WB , Directorate of Agriculture, Jessop Building, Kol

Signature of DDA(Admn) with seal

**Annexure XVI**  
Government of West Bengal  
Department of Agriculture

**Sanction Order for purchasing machinery/equipment under FSSM/ OTA-SFI during 2023-24**

Memo No. :  
Dated:

To

The Beneficiary:.....  
Address:.....

An application having serial no..... for purchase of machinery/equipment under category <<name of category>>, manufactured by <<name of manufacturer>>, model no. << >> with comprehensive price (not MRP) INR << >> has been approved by the DLSC for issuing sanction order for purchasing machinery and you are eligible for a subsidy of maximum of Rs 10,000.00 under the scheme OTA-SFI or Rs. ....for FSSM during 2023-24.

You are requested to purchase the above specified machinery from any of the registered dealer in matirkatha portal on payment of full price not exceeding the comprehensive price indicated above and produce the following documents to the office of the under signed within..... days of issuance of this order, failing which your eligibility for the subsidy will automatically be cancelled.

Subsidy claim should be raised with in this stipulated period by you with the following documents.

1. Copy of original GST bill having machinery/equipment identification features.
2. Bank Account Details
3. Demonstration /training or operation of the machinery/equipment signed jointly by the farmer & dealer as per Annexure-X.
4. Geo-tagged Photograph of machine showing permanent inscription/metal embossing with beneficiary.
5. Undertaking of farmer regarding sale/mortgage/lease out etc as per Annexure-XIII

Memo No. :

*Signature with Seal of Asst. DA, Block*

Dated:

Copy forwarded for information and necessary action to the:

1. Assistant Director of Agriculture(Admn.).....

*Signature with Seal of Asst. DA, Bloc*

*Handwritten signature*

## Annexure XVIIIA

### 'In Principle' Sanction Order for CHC/FMB

Government of West Bengal  
Department of Agriculture

Memo No. :

Dated:

To

The Beneficiary:.....

Address:.....

Your application having serial no..... for setting up of Custom Hiring Centre (CHC)/ Farm Machinery Bank(FMB) with Proposed TFO of Rs.....has been approved in principle by the DLSC and you are eligible for a subsidy of maximum of 40% of TFO for CHC / of 80% of TFO for FMB under the scheme **Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up of Custom Hiring Centre (CHC) of Farm Machinery** during 2023-24.

You are requested to submit consent letter in Annexure IX from the financing bank branch with project appraisal report within 15 days of communication of this order, failing which this approval will be treated as cancelled.

(Admn)

\_\_\_\_\_  
*Signature with Seal of DDA*

Memo No. :

Dated:

Copy forwarded for information and necessary action to the:

- i) The Branch Manager.....Bank with a request to do the needful.
- ii) The Asst. D.A./ ( Admn)
- iii) The Asst. D.A./ ( Block)
- iv) LDM.....

\_\_\_\_\_  
*Signature with Seal of DDA (Admn)*

## Annexure XVIIB

### Sanction Order for CHC/FMB

Government of West Bengal  
Department of Agriculture

Memo No. :

Dated:

To

The Beneficiary:.....

Address:.....

Your application having serial no..... for setting up of Custom Hiring Centre (CHC)/Farm Machinery Bank(FMB) has been sanctioned by the DLSC with following details under the scheme **Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up of Custom Hiring Centre (CHC) of Farm Machinery** during 2023-24.

Sl No.	Description	Amount /Period
1	TFO(Rs.)	
2	Subsidy Amount (Rs.)	
3	Own Contribution (Rs.)	
4	Bank Loan for CHC (Rs.)	
5	List of Machinery(Detail enclosed)	
6	Lock in Period for CHC	
7	Completion of Implementation by date (within 3 months from issue of this order)	

You have to comply with the current farm mechanization guideline in toto.

\_\_\_\_\_  
Signature with Seal of DDA (Admn)

Memo No. :

Dated:

Copy forwarded for information and necessary action to the:

- i)The Branch Manager.....Bank
- ii)The Asst. D.A./ ( Admn)
- iii)The Asst. D.A./ ( Block)
- v) LDM .....

\_\_\_\_\_  
Signature with Seal of DDA (Admn)

**Annexure-XIX**

**DECLARATION BY THE COMPETENT AUTHORITY OF MANUFACTURER  
FOR REGISTRATION UNDER FMS -2023-24 IN WB**

I,.....S/O:....., AADHAAR NO .....Manager/Proprietor /.....( Designation ) of  
.....( name of manufacturer) on behalf of .....( name of company/manufacturer , address ,  
contact details- phone& e mail id) solemnly declare to the best of my knowledge & truth for registration of our  
company in matirkatha portal for supplying machinery under different Farm Mechanization Schemes for the year  
2023-24 that -

- I. all the information i.e. GSTN & CIN number, Dealers' data , Testing certificate, after sale service etc  
furnished in the portal/submitted as hard copies are correct to the best of my knowledge & belief for  
registration of our different farm machinery/equipments/implements for supplying under different  
farm Govt sponsored farm mechanization scheme in WB for the year 2023-24.
- II. we are agreed to sell our farm machinery in the State of WB in the indicative price published in  
matirkatha portal & this indicative price will be valid up to June,2024.
- III. we shall provide minimum one year warranty from the date of sale of machinery & minimum 4 (four)  
year after sale services for all the machinery & minimum 5(five) years for solar pumpset & controller  
and 25 years for SPV panel for solar pumpset.
- IV. we shall abide by the guidelines of the Farm Mechanization schemes published by the Govt for the year  
2023-24.
- V. we will mandatorily enlist all of our authorized dealers in WB to make all our approved  
products easily available to the applicants & I have taken consent letter of all the enlisted dealers  
which is attached separately.
- VI. If any applicant select any approved product from any of our dealers , we will ensure the delivery of  
the product to that beneficiary through our dealer within the stipulated period failing which registration  
of both of us will not be allowed in the next year FMS in WB .
- VII. the approval of our manufacturer for selling of our products in Govt sponsored farm mechanization  
scheme will be cancelled at once & component authority of the Government can take appropriate action  
as per guideline of the scheme, if there is any allegation against submission of any type of false  
information or documents & claiming of higher charges/prices of our products by any of our dealers  
compare with Indicative price. In that case ,we shall not claim any compensation or anything to the Govt
- VIII. Our company is not blacklisted by any State Govt or GoI under any Govt sponsored schemes .

*Full Signature with stamp*

*Place*

*Date*

*Witness*

*Signature*

**Annexure-XX**  
**Government of West Bengal**  
**Office of the Deputy Director of Agriculture (Admn.)**

PO ..... Dist.....  
PIN- 7XXXXXX

e-mail- \_\_\_\_\_ Telephone: .....

Memo No: /CHC /2023-24

Dated:

To  
The Branch Manager  
----- Bank  
..... Branch  
.....Block

Sub: Request for processing of CHC application and sanction of loan for establishment of Custom Hiring Centre(CHC) during 2023-24

Ref: GO NO.....

Sir,

In reference to the above, this is to inform you that, following applicant has applied for setting up Custom Hiring Centre(CHC) on subsidy under Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up of Custom Hiring Centre( CHC) of Farm Machinery during 2023-24 detail of which as stated below-

(Amount in Rs.)

Sl. No	Applicati on No	Name, Father`s/husband`s name and address of applicant	Block	Mobile No.	Total Financial Outlay(T FO) in Rs.	Beneficiary Contribution in Rs minimum @25% of TFO	Govt. Subsidy @40% of TFO in Rs
1							

According to the Government Order referred above ,you are requested to issue loan sanction letter as per Annexure IX within ----- ( Date) along with Project Appraisal Report(PAR) in your branch letterhead as per enclosed format. The subsidy fund will be transferred from the treasury or Bank Account through IFMS/PFMS in favour of Loan Account/ Subsidy Reserve Fund Account provided by you in appraisal report.

A copy of the Govt. order, 1 set of application along with documents & copy of Annexure-IX are enclosed herewith for your ready reference.

This is for the favour of your information and necessary action.

Encl: As Stated

Memo No: /CHC /2023-24

Dated:

Deputy Director of Agriculture (Admn.)  
.....

Copy forwarded for information & taking necessary action to:

1. The District Magistrate & Chairman, DLSC
2. The LDM .....
3. The Assistant Director of Agriculture (Admn), .....
4. Assistant Director of Agriculture , .....
5. Sri/Smt ..... S/O, D/O: ..... Vill: ..... PO..... with a request to contact with the Bank Branch immediately.

54 Deputy Director of Agriculture (Admn.)

*Amey*



Annexure-XXI  
Government of West Bengal  
Office of the Deputy Director of Agriculture (Admn.)

PO ..... Dist.....

PIN- 7XXXXXX

e-mail- ..... Telephone: .....

Memo No: /CHC /2023-24

Dated:

To  
The Branch Manager  
----- Bank  
..... Branch  
.....Block

Sub: Intimation to Bank for making payment to the suppliers under CHC for the year 2023-24

Sir,

As per GO no ..... dated..... joint inspection of following CHC has been done on .....

Sl. No	Applicati on No	Name, Father`s/husband`s name and address of applicant	Block	Mobile No.	Total Financia l Outlay( TFO) in Rs.	Beneficiary Contributio n in Rs minimum @25% of TFO	Bank Loan up to @35% of TFO	Govt. Subsidy @40% of TFO in Rs
1								

(Amount in Rs.)

Now, as per recommendation of the Joint Inspection Committee, it is requested to make necessary arrangements to make payment of the following machinery to the suppliers through RTGS/NEFT -

Name of Machinery	Manufacturer	Model	Name of suppliers	Quoted price of machinery as per Challan/bills in Rs

Memo No: /CHC /2023-24

Dated:

Deputy Director of Agriculture (Admn.)

Copy forwarded for information & taking necessary action to:

1. The District Magistrate & Chairman, DLSC

2. The LDM .....

3. The Assistant Director of Agriculture (Admn), .....

4. Assistant Director of Agriculture, .....

5. Sri/Smt ..... S/O, D/O: ..... Vill: ..... PO.....

Deputy Director of Agriculture (Admn.)

**ANNEXURE-XXII**  
**UTILIZATION CERTIFICATE BY BANK FOR THE YEAR 2023-24**

This is to certify that an amount of Rs .....was received at subsidy reserve fund account of our bank ( name of Bank & Branch .....), district ..... as subsidy from the Treasury/ DDA(Admn) (Dist).....for setting up CHC by .....(beneficiary)..... during 2023-24.

Total financial outlay(TFO) of the project is Rs .....lakh, Margin money: Rs.....lakh, Subsidy: Rs.....lakh & Bank loan: Rs..... for CHC.

An amount of Rs .....has been utilized in terms of payment /disbursement towards supplying /delivering the following machinery as it was intended by the entrepreneur in time of application & subsidy amounting Rs .....has been kept in lock in for four years in our Branch as it is a back ended subsidy .

List of supplied machinery

Sl No	Name of machinery	Brand & Model	Amount in Rs

An amount of Rs .....is lying at Bank's end/ returned to the Bank Account of DDA(Admn).....district on.....being unutilized due to non supply of a machinery( name of machinery..... )as per guidelines of the scheme.

## Strike out whichever is not applicable

Signature of the Bank Manager

Seal

Date

**CERTIFICATE BY DDA(ADMN) FOR THE YEAR 2023-24**

The above mentioned statement is true & joint inspection & geo-tagging of all the supplied machinery except ..... through WB Farm App has been done .

An amount of Rs .....only remains unutilized and lying in the Bank Account of sponsoring bank/ returned to the Account of the undersigned on .....due to non supply of machinery.

## Strike out whichever is not applicable

Deputy Director of Agriculture(Admn)

## Annexure XXIII

### Delivery order for supplying Farm Machinery under CHC during 2023-24.

Memo No. :

Dated:

To

M/S .....  
Address: .....  
Contact No.....  
Mail id: .....

Sir,

As per letter no..... dt..... of the DDA(Admn) .....( districts) application having serial no..... of Sri/Smt..... S/o....., Vill.....Po.....Block.....District..... has been sanctioned and approved with the Total Financial Outlay(TFO) of Rs..... for setting up of Custom Hiring Centre (CHC) under the scheme Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up of Custom Hiring Centre (CHC) of Farm Machinery during 2023-24.

Now, as per Guidelines of the Scheme , you are requested to deliver the following machinery within 15 days from issue of this order to the above mentioned applicant which have been duly recommended by the DDA(Admn) .....

SI No	Name of machinery	Brand & Model	Amount in Rs

You are also requested to submit the bills along with receipted challan , photograph of the machinery with beneficiary etc within 5days of completion .

\_\_\_\_\_  
Signature with Seal of Branch Manager

Dated:

Memo No. :

Copy forwarded for information and necessary action to the:

- vi) The DDA(Admn) .....
- vii) LDM.....

\_\_\_\_\_  
Signature with Seal of Branch Manager